



**Dyana Limon-Mercado** *Travis County Clerk*

Phone: (512) 854-9188  
www.traviscountyclerk.org  
Mailing Address: P.O. Box 149325, Austin, Texas 78714-9325

Recording, Elections, Computer Resources, Accounting, and Administration Divisions  
Misdemeanor Records, Civil Records, and Records Management Divisions  
Probate/Mental Health Records and Commissioners Court Minutes Divisions

5501 Airport Boulevard, Austin, Texas 78751  
1000 Guadalupe, Austin, Texas 78701  
200 W. 8<sup>th</sup> St., Austin, Texas 78701

**Application for a Certified Copy of Death Certificate**  
**Please Print**

Information of the Deceased Party:

**Full Name of Person:** \_\_\_\_\_

**Date of Death:** \_\_\_\_\_ **City of Death:** \_\_\_\_\_ **Gender:**  M  F  Other

**Full Name of Father:** \_\_\_\_\_

**Full Name of Mother:** \_\_\_\_\_

**Number of copies:** \_\_\_\_\_ (Fee is \$20 and \$3 for additional copies of the same Death Certificate)

Applicant/Requestor Information:

**Purpose for which copy of Death Certificate to be used: (School, Military, Passport, etc.)**

\_\_\_\_\_

**Relationship to the Decedent: (Child, Parent, Guardian, and Attorney)** All other applicants must provide legal documentation. See Section 181.1 (21) of the Texas Administrative Code for full details. \_\_\_\_\_

**Full Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

Mail this application and check to: Travis County Clerk P.O. Box 149325 Austin, TX 78714-9325