



# Dyana Limon-Mercado *Travis County Clerk*

## PROBATE E-FILING FEES

*Effective January 1, 2024*

### IF FILING:

### THEN SELECT:

**Application for Probate of Will and Issuance of Letters Testamentary**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee

**453.00**

Application over 4 years / copy of will add:

600.00	Attorney Ad Litem Deposit
2.00	Order Appt. AAL*

**1055.00**

**Application for Probate of Will as Muniment of Title**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee

**453.00**

Application over 4 years / copy of will add:

600.00	Attorney Ad Litem Deposit
2.00	Order Appt. AAL*

**1055.00**

**Application for Appointment of Administrator or Temporary Administrator**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee

**453.00**

Application over 4 years / copy of will add:

600.00	Attorney Ad Litem Deposit
2.00	Order Appt. AAL*

**1055.00**

**Application for Appointment of Independent/Dependent Administrator and Determination of Heirship**

360.00	Base Filing Fee
85.00	Constable Service
16.00	Issuance Fee x 2 (1 posting & 1 cit by pub)
600.00	Attorney Ad Litem Deposit
2.00	Order Appt. AAL*

**1063.00**

\*To prepay for Judge Signature on any case, select "Judge Signature" and select quantity (\$2 each)

\*The court will prepare & file the Order Appointing AAL, must pay \$2 Judge Signature fee.

**Application for Appointment of Independent/Dependent Administrator with Will Annexed**

	360.00	Base Filing Fee
	85.00	Constable Service
	8.00	Issuance Fee
	<b>453.00</b>	
Application over 4 years / copy of will add:	600.00	Attorney Ad Litem Deposit
	2.00	Order Appt. AAL*
	<b>1055.00</b>	

**Application for Appointment of Guardian**

	360.00	Base Filing Fee
	85.00	Constable Service by Posting
	8.00	Issuance Fee for Posting
	85.00	Constable Service of Party
	8.00	Issuance Fee for Party
	600.00	Attorney Ad Litem Deposit
	2.00	Order Appt. AAL*
	<b>1,148.00</b>	

**Application for Appointment of Temporary Guardian**

	360.00	Base Filing Fee
	85.00	Constable Service by Posting
	8.00	Issuance Fee for Posting
	85.00	Constable Service of Party
	8.00	Issuance Fee for Party
	600.00	Attorney Ad Litem Deposit
	2.00	Order Appt. AAL*
	<b>1,148.00</b>	

**Application for Determination of Heirship**

	360.00	Base Filing Fee
	85.00	Constable Service
	16.00	Issuance Fee x 2
	600.00	Attorney Ad Litem Deposit
	2.00	Order Appt. AAL*
	<b>1063.00</b>	

**Testamentary Trust / Construction of Trust/Civil Actions/TRCP 736 (including Eminent Domain)**

	360.00	Base Filing Fee
	<b>360.00</b>	service upon request

**Management Trust**

	360.00	Base Filing Fee
	<b>360.00</b>	

\*To prepay for Judge Signature on any case, select "Judge Signature" and select quantity (\$2 each)

**Foreign Will, Issuance of Letters Testamentary**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee
<b>453.00</b>	

**Foreign Will (for Recording Only)**

360.00	Base Filing Fee
<b>360.00</b>	service not required

**Application for Sale of Property of a Minor by a Parent or Ward Without Guardianship of the Estate**

\$600 / AAL Fee  
\$2 / Judges Signature

360.00	Base Filing Fee
<b>962.00</b>	

**Payment of Claims Without Guardianship**

360.00	Base Filing Fee
<b>360.00</b>	service upon request

**Probate or Civil Adverse Action  
Cross-Claim/Counterclaim (does not include posted notice or personal citation)**

120.00	Base Filing Fee
<b>120.00</b>	service upon request

**Small Estate Affidavit**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee
2.00	Judge's Signature
<b>455.00</b>	

**Garnishment After Judgment**

360.00	Base Filing Fee
85.00	Constable Service
8.00	Issuance Fee
<b>453.00</b>	

**Application for Sale of Real or Personal Property**

**\$25 / Base Filing Fee**  
**\$85 / Constable Service**  
**\$8 / Issuance Fee**  
**\$2 / Judge Signature (Separate filing/Proposed Order)**

\*To prepay for Judge Signature on any case, select "Judge Signature" and select quantity (\$2 each)

**Other Fees**

Administration of Oath	2.00	Ch 118.052, Local Gov Code
Approving and Recording Bond	5.00	Ch 118.056, Local Gov Code
Allowed Claim	10.00	Ch 118.052, Local Gov Code
Unallowed Claim	10.00	Ch 118.052, Local Gov Code
Issuance Fee	8.00	118.059 Local Gov Code

Letters Testamentary, Letters of Independent Administration, Letters of Administration/Temp Admin	2.00	Ch 118.052, Local Gov
Letters of Guardianship, Letters of Temporary Guardianship, Letters	2.00	Ch 118.052, Local Gov

Exemplified Letters	4.00	Ch 118.052, Local Gov
Exemplified/Authenticated Copies, per page plus exemplification, per document	1.00 7.00	Ch 118.052, Local Gov Ch 118.052, Local Gov

Attorney Ad Litem Deposit	600.00	Sects 53.104, 1054.001, EC
Order Admitting Will to Probate and Granting Letters of Testamentary or Administration	4.00	Ch 118.101, Local Gov
Order Admitting Will to Probate as a Muniment of Title	2.00	Ch 118.101, Local Gov
Order Appointing Guardian and Granting Letters of Guardianship	4.00	Ch 118.052, Local Gov
Order of Sale of Property	2.00	Ch 118.052, Local Gov

Decree Confirming Sale	2.00	Ch 118.101, Local Gov
Decree of Partition and Distribution	2.00	Ch 118.101, Local Gov
Order Removing Executor, Administrator or Guardian	2.00	Ch 118.101, Local Gov
Order Approving Inventory	2.00	Ch 118.101, Local Gov
Writ of Scire Facias - Issuance	8.00	151-154, TRCP 118.059, LGC
Constable, Pct. 5 Service Fee	85.00	Ch 118.131, Local Gov

Fiat or Certificate	2.00	Ch 118.101, Local Gov
Filing annual report with existing estate	10.00	Ch 118.052, Local Gov
Filing annual or final account of estate	25.00	Ch 118.052, Local Gov
Filing application for sale of real or personal property	25.00	Ch 118.052, Local Gov

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**Other Fees, Cont.**

Constable, Pct. 5 Service of Citation/Posting	85.00	Ch 118.131, Local Gov
Clerk Citation Service by Certified Mail	80.00	Ch. 118.063, Local Gov
Answers or Response	No Charge	
Probate Judge Signature	2.00	Ch 118.101, Local Gov
Fee For Deposit of a Will with the County Clerk During the Testator's Lifetime	5.00	Ch 252.001, Estates Code Ch. 101.081(20) Gov Code Ch. 101.121(18) Gov Code

Filing an inventory and appraisalment after the 90th day after the date of the personal rep has qualified of action	25.00	Ch 118.056, Local Gov
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Filing a document after the filing of an order approving the inventory and appraisalment or after the 120th day after the date of the initial filing of the action, whichever occurs first, if more than 25 pages	25.00	Ch 118.052, Local Gov
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Copies (self-service) per page	0.20	118.052(3), Local Gov Code
Copies (prepared by Clerk), per page	1.00	118.052(3), Local Gov Code
Certified Copies, per page	1.00	118.052(3), Local Gov Code
plus certification , per document	5.00	118.052(3), Local Gov Code
Preparation of Clerk Record of Appeal (per page)	1.00	118.052(3), Local Gov Code
Electronic Copy of electronic document		
Each document up to 10 pages	1.00	118.052(3), Local Gov Code
Each page over 10 pages	0.10	118.052(3), Local Gov Code
Insufficient Funds/Returned Check Fee	30.00	118.0215, Local Gov Code

**NOTE:** Posted citation may be required by statute; citation and posting fees must be added to filing fees shown when required.

**NOTE:** Citation to unknown heirs by publication is required in every proceeding to declare heirship under Sec. 202.052, Estates Code.

**NOTE:** A proposed ward in a guardianship proceeding who is 12 years of age or older **MUST BE SERVED CITATION** by personal service

(sheriff/constable only), and additional fees will apply – contact County Clerk for additional information. (Estates Code, §1051.103)

**CLERKS NOTE:**

Please keep in mind Clerks Office can provide basic procedural information such as confirming fees but cannot give legal advice or guidance on filing. (512) 854-5958

Copy Requests - efile letter requesting documents and pay fee online. Your letter must include contact information such as a name, phone number and an email address. Allow a 2 day turn around after acceptance of request for copies. You may request copies by mail or in person. For same day copies please request in person.

*updated 12/26/2024*

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## No Fee Documents (Common Examples)

	Waiver of Notice
	Consent to Independent Administration
	Answer of AAL
	Report of AAL
	Publishers Affidavit
	Beneficiary/Creditor Notice
	Attorneys 308 Certificate – 308 Waiver – 308 Affidavit Section
	Oath - unless administered by clerk
	Proof of Death
	Motions
	Inventory in Lieu
	Attorney Certificate 202
	Waiver of Citation
	Appointment of Resident Agent
	Posted Notice Return
	Answers of Interrogatories on written questions
	Certificate of Service
	Citation Returned Served
	Citation Returned Unserved
	Required Information Section
	Letter to Judge
	JBCC Certificates