

Service Request:

Private Process-Please call when ready \_\_\_\_\_

Constable 5



Dyana Limon-Mercado
Travis County Clerk Misdemeanor Division
P.O. Box 149325, Austin, TX 78714-9325 (512) 854-9188

Subpoena or Subpoena Duces Tecum

The State of Texas vs.

Defendant Cause Number County Ct. at Law No.

To the County Clerk of Travis County, Texas:

- Please issue a SUBPOENA to the witness shown below...
Please issue a SUBPOENA DUCES TECUM to the witness shown below...

Witness Information:

Name: Occupation:
Home Address: Home Phone:
Work Address: Work Phone:

Evidence Witness is to Provide (please specify in detail):

To the Above Stated Witness:

You are commanded by the County Clerk of Travis County, Texas, to appear in the above stated Court, at the Travis County Criminal Justice Center, 509 West 11th Street, Austin, Texas on

at o'clock .m. and to remain until discharged. If a Subpoena Duces Tecum, you must bring at this time and produce for the said Court, the above described evidence.

Special Instructions to Witness:

Before coming to Court, please call at
on , at o'clock .m. to ascertain the status and time of the case.

Signature of Attorney Printed Name of Attorney Phone Number

To Any Peace Officer of the State of Texas:

You are commanded to summon the above-designated witness to be and personally appear before the above stated county court on the date and at the time specified above and return hereof make according to law. If a Subpoena Duces Tecum, the witness is also commanded to bring and produce the evidence as listed above.

Dyana Limon-Mercado, Travis County Clerk, Texas: by , Deputy, on

Return of Service

This order was executed by delivering a copy of the subpoena to the following or returned not executed by reason.

Name of Witness Date and Time Served (or reason not served, use back)
Name of Officer Delivering Subpoena (or returning if unserved) Travis County Sheriff/Constable Precinct
Officer Making Return Badge Number Date Subpoena Return Made