



**Dyana Limon-Mercado** *Travis County Clerk*

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Misdemeanor Records & Records Management Divisions  
Probate/Mental Health Records & Commissioners Court Minutes Divisions  
Civil Records Division

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## MEMORANDUM

June 1, 2026

To:

County Attorney's Office, Public Defender's Office, CAPDS, Austin Bar Association, Criminal Defense Bar

**Re: State Mandated E-Filing of Subsequent Documents in the Travis County Clerk's Office Misdemeanor Division effective July 1, 2026**

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### Summary

This letter is to inform you of an upcoming change to processing documents within our Misdemeanor Division. This change is being implemented to comply with the State mandated e-filing requirements.

### Details of the change:

Effective July 1, 2026, attorneys must e-file all subsequent documents in misdemeanor criminal cases with the Travis County Clerk as mandated by the Texas Supreme Court. Per Rule 1.2 of the Statewide Rules Governing Electronic Filing in Criminal Cases, attorneys must electronically file all documents, pleadings, materials through the electronic filing portal provided or approved by the Office of Court Administration of the Texas Judicial Branch (OCA). Attorneys must not file documents through any alternative electronic document filing transmission system. This will not apply to documents, such as plea paperwork, filed directly with a judge; exhibits filed at a hearing or trial; documents filed under seal or presented to the court in camera; and documents to which access is otherwise restricted by these rules, law, or court order.

To e-file, visit [eFileTexas.Gov](https://efile.texas.gov) | [Official E-Filing System for Texas](https://www.traviscountyclerk.org/efiling) or your preferred EFSP.

The latest Statewide Rules Governing Electronic Filing in Criminal Cases and the JCIT Technology Standards may be found here:

[TJB](#) | [Rules & Forms](#) | [Rules & Standards](#)

We will make every effort to ensure this transition will be as seamless as possible. We appreciate your understanding and cooperation. If you have any questions, please do not hesitate to contact the Misdemeanor Division at 512-854-9188 or email to [Misdemeanor@traviscountytx.gov](mailto:Misdemeanor@traviscountytx.gov).

Sincerely,

Maria Luedke  
Misdemeanor Division Director