

MINUTES OF MEETING – SEPTEMBER 8, 2005

TRAVIS COUNTY COMMISSIONERS' COURT

On Thursday, the 8th day of September, 2005, the Commissioners' Court convened the Budget Markup Voting Session at 9:29 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Melissa Velasquez.

The Commissioners Court adjourned the Voting Session at 10:50 AM.

Clerk's Note: Please refer to the FY 2006 Budget Agenda Worksheet for a listing of the Reference numbers located in the Minutes.

(9:29 AM) Review of the Budget

Clerk's Note: The Court received a status report on the County Budget and reviewed the items to be discussed during the Budget Voting Session.

Members of the Court heard from: Christian Smith, Executive Manager, Planning and Budget Office (PBO); and Leroy Nellis, Budget Manager, PBO.

Discussion only. No formal action taken.

(9:35 AM) **Compensation Issues** (non-Travis County Sheriff's Office)

Clerk's Note: The Court discussed compensation issues related to non-TCSO and considered the MGT of America recommendations after the 5% compensation increase and step increase on the Peace Officer Pay Scale. The recommendations are as follows: a 1% increase for the TNR Park Ranger Scale, a 3% increase for the Investigator Lieutenants, the cost of matching the Investigators to the TCSO Detectives, for a total amount of \$149,961.00.

Members of the Court heard from: Bill Derryberry, Budget Analyst, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the recommendations in the amount of \$149,961.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

(9:41 AM) **Gasoline and Utilities Reserve**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; Bill Derryberry, Budget Analyst, PBO; and Leroy Nellis, Budget Manager, PBO.

Clerk's Note: The Court without objection directed that the \$400,000.00 for the Gasoline Reserve be added to the Allocated Reserve with an earmark against it for gasoline increases, and that the \$200,000.00 for the Utility Rate Increase Reserve be added to the Allocated Reserve with an earmark against it for utility rate increases.

Discussion Only. No formal action taken.

(9:51 AM) **FACTS/IJS Requests**

Clerk's Note: The Court discussed the following FACTS/IJS budget requests: Civil/Criminal Courts Systems Strategy & Implementation Team, Reference #99A, and Civil/Criminal Courts Systems Strategy & Implementation Team, Reference #113. The budget request would essentially be the funding of 3 positions – a Project Manager I, a Business Analyst III, and a Systems Engineer II, to be subject matter experts for the Courts, to work on projects that impact the Courts, as well as Information and Telecommunications Systems (ITS) and other departments on big projects.

Members of the Court heard from: Mike Wichern, Chief Assistant County Auditor, Travis County Auditor's Office; Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Joe Harlow, Chief Technology Officer, Information and Telecommunications Systems (ITS); Susan Spataro, Travis County Auditor; and Travis Gatlin, Budget Analyst, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Daugherty to approve the budget requests.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Clerk's Note: The Court gave directions to the Planning and Budget Office (PBO) to process the salary savings as an automatic.

(10:05 AM) **Travel and Training** (Facilities Management) (Reference #46)

Motion by Commissioner Daugherty **and seconded by** Judge Biscoe to approve the budget request.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:05 AM) **Best Single Source** (Health & Human Services) (Reference #307)

Motion by Commissioner Sonleitner **and seconded by** Judge Biscoe to approve the budget request as an on-going expense.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:07 AM) **Council for At Risk Youth** (Health & Human Services)
(Reference #316)

Motion by Commissioner Davis to fund the budget request in the amount of \$75,000.00.

Clerk's Note: The Motion died for lack of a Second.

Discussion Only. No formal action taken.

(10:07 AM) **Gardner Betts Renovation 2006 – Phase 1** (Facilities Management)
(Reference #56)

Members of the Court heard from: Roger El Khoury, Director, Facilities Management; and Christian Smith, Executive Manager, PBO.

Clerk's Note: The Court directed that this budget request be added as an issue to be funded from Certificates of Obligation.

Discussion Only. No formal action taken.

(10:09 AM) **Security Committee Recommendations** (Reference #New1-6, page 13)

Clerk's Note: The Court discussed the Security Committee's requests for the Ned Granger Building Cameras & Card Readers, Reference #New1, the Medical Examiner's Office Cameras & Intercom, Reference #New2, the Historic Courthouse Cameras & Proxy Cards, Reference #New3, the Palm Square Exterior Lighting, Reference #New4, the Precinct 4 Magnetometer, Lockers, & Cameras, Reference #New 5, and the Precinct 2 Magnetometer, Lockers, & Cameras, Reference #New6, for a total amount of \$164,875.00.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the budget requests as one-time expenditures.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:12 AM) **July 29th Restructuring Proposal Related to Inmate Services, CJIS Restructuring and TCSO HRMD** (Sheriff's Department)
(Reference #New2, page 7)

Members of the Court heard from: Barbara Cilley, Travis County Sheriff's Office (TCSO).

Motion by Judge Biscoe **and seconded by** Commissioner Daugherty to approve the \$33,323.00 reduction.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:15 AM) **Disabled Parking Enforcement** (Constable Precinct 5)
(Reference #171)

Motion by Commissioner Daugherty **and seconded by** Commissioner Sonleitner to approve funding the budget request with one-time money.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Gerald Daugherty	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

(10:18 AM) **Cost of Living Adjustment (COLA) for Social Service Contracts**

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Alan Miller, Budget Analyst, PBO; and Sherri Fleming, Executive Manager, Travis County Health, Human Services, and Veterans Services (TCHHS&VS).

Motion by Commissioner Sonleitner and seconded by Judge Biscoe to approve the 3% funding increase for the Social Service Investment in the amount of \$144,637.00, and increase funding for the ARC of Central Texas by 8% rather than 3% and CASA 8%, for a total increase of \$145,577.00

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Gerald Daugherty	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

(10:22 AM) **County Clerk Budget Requests**

Clerk's Note: The Court received a briefing on the status of the budget requests made by the County Clerk's Office.

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only. No formal action taken.

(10:25 AM) **Deputy Constable (Courtroom Security)** (Constable Precinct 1)
(Reference #143)

Members of the Court heard from: Diana Ramirez, Budget Analyst, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Davis to approve the budget request.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:27 AM) **New FTE's approved in FY 2006 Budget**

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Christian Smith, Executive Manager, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Davis that those departments who were authorized new positions, can post those positions, as long as they are not filled before the 2006 money becomes available, which is October 1, 2005.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:28 AM) **Reduce Clean Air Force Contribution by \$10,000** (Transportation and Natural Resources) (Reference #266B)

Members of the Court heard from: Carol Joseph, Assistant Director, TNR.

Motion by Commissioner Davis **and seconded by** Judge Biscoe to approve the reduction in the budget request.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:30 AM) **Approve Earmarks on Reserves: Allocated Reserve and CAR Reserve**

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve the earmarks on the reserves with the understanding that there may be others added on before this process is completed.

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Gerald Daugherty	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

(10:30 AM) Rebudgeting Capital Resources Account (CAR)

Clerk's Note: The Court discussed the capital rebudgeting process. Each year, departments request certain capital projects that have not been purchased to be rebudgeted into the next fiscal year.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Clerk's Note: The Court discussed the following projects recommended for rebudgeting: \$383,000.00 for ITS Migration, Tiburon Version 7, and Oracle; \$17,000.00 for trust accounting software; \$4,250.00 for telecommunication equipment for the 419th District Court; \$8,850.00 for replacement Anthem SFW viewer and Maintenance for Probate Court; \$33,131.00 for the USB HVAC equipment replacement and \$649,688.00 for the Courthouse HVAC replacement (Phase 1); \$55,089.00 for the Courthouse 4th and 5th floors remodel project; \$39,800.00 for the FY 05 funded Forensic Center Addition project; \$115,025.00 for the Precinct 1 Tax Office Substation; \$90,493.00 related to the Disaster Recovery – Minimum Cold Site Project and \$124,525.00 related to the Airport Building Project; \$37,216.00 related to the Precinct 3 Office Building – FF&E/ITS project; \$190,151.00 for the Forensic Center Addition; \$9,725.00 for the planning and design for the Travis County Correctional Complex Build-Out Project approved mid-year FY 05; \$92,139.00 for various equipment purchases detailed on the Rebudgeted Capital worksheet in the Civil Courts; \$250,000.00 for the Firing Range project in the Sheriff's Office; and \$43,278.00 for Live Scan Palm Printers.

Motion by Judge Biscoe and seconded by Commissioner Gómez to rebudget the recommended projects in the Capital Acquisition Resources (CAR) Account, in the amount of \$2,143,360.00, including the approximate cost of the 11% Unallocated Reserve in the amount of \$235,770.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:36 AM) **Certificates of Obligation and Bond Funds**

Clerk's Note: The Court discussed the rebudgeting of old Certificates of Obligation (CO) and Bond Funds.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to rebudget Funds 431, 435, 454, 456, 457, 458, 463, 466, and 469 as shown in Attachment A of the Court's backup documentation.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:40 AM) **Outstanding Park & Road Bonds/Certificates of Obligation from the 1984 Authorization**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to approve the rebudgeting of all of these funds for FY 06 as shown in Attachment B, including 1984 Bond Funds and Certificates of Obligation Funds 404, 406, 422, 432, 434, 437, and 452.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:42 AM) **Outstanding Bonds for Projects Approved as a part of the 1997 Authorization**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve the rebudgeting for FY 06 as shown in Attachment C, including Funds 439, 440, 444, and 450.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:43 AM) **Outstanding Bonds for Projects Approved as a part of the 2000 and 2001 Authorization**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez that these funds be rebudgeted for FY 06 as shown on Attachment D, which provides an overview of the outstanding road and permanent improvement bonds associated with the projects approved by the voters in 2000 and 2001, and the proposed FY 06 budgets for these funds. These funds include 459, 460, 461, 464, 465, 467, 468, 470, and 471.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:44 AM) **Old CO and Bond Funds Awaiting to be Closed**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve Attachment E, rolling forward these funds' arbitrage requirement budgets as well as the associated Allocated Reserves until such a time as the County Auditor's Office determines that it is appropriate to close these funds. These funds include Certificates of Obligation, Permanent Improvement Bond Funds and Road Bonds, including Funds 413, 423, 425, 427, 428, 430, 433, 438, 445, 449, 451, 453, and 455; and to re-open three funds, 441, 443, and 446 – all authorized as part of the 1997 bond election in order to be added to this list of near-term closeout funds.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:46 AM) **Authorize the Planning and Budget Office to Balance Against the Allocated Reserve Based on the Fifth Revenue Estimate**

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only. No formal action taken.

ADJOURNMENT

Motion by Commissioner Davis **and seconded by** Commissioner Sonleitner to adjourn the Voting Session. (10:50 AM)

Motion carried:	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Gerald Daugherty	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge