

## MINUTES OF MEETING – AUGUST 15, 2003

### TRAVIS COUNTY COMMISSIONERS' COURT BUDGET VOTING SESSION

On Friday, the 15<sup>th</sup> day of August, 2003, the Commissioners' Court convened the Budget Voting Session at 9:13 AM in the Commissioners' Courtroom, 1<sup>st</sup> Floor of the Ned Granger Administration Building, 314 West 11<sup>th</sup> Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputies Melissa Velasquez and Robert Resnick.

The Commissioners' Court adjourned the Budget Voting Session at 11:19 AM.

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1. FOLLOW UP DISCUSSION AND ACTION ON RECOMMENDATIONS TO DECREASE EXPENSES AND INCREASE REVENUE IN THE PRELIMINARY BUDGET. (9:14 AM)

**Clerk's Note:** The Court discussed County Commissioner, Precinct Two, Karen Sonleitner's recommendations on possible expenditure decreases and revenue increases to the County Budget.

- (9:16 AM) **Travis County Sheriff's Budget**  
**False Alarm Fee; Freeze on Certified Corrections Officers through FY2004**

**Members of the Court heard from:** Bill Derryberry, Budget Analyst, Planning and Budget Office (PBO).

Discussion Only. No action taken.

- (9:18 AM) **GASB 34 Surplus**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

Discussion Only. No action taken.

## ITEM 1 CONTINUED

### (9:20 AM) **Early Retirement Incentives**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; and Chris Broussard, Business System Consultant, PBO.

Discussion Only. No action taken.

### (9:26 AM) **Sweeps and Liquidating of Encumbrances, Old Certificates of Obligation (CO's)**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Discussion Only. No action taken.

### (9:27 AM) **Constables, Law Enforcement Activity**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Bill Derryberry, Budget Analyst, PBO; and Leroy Nellis, Budget Manager, PBO.

Discussion Only. No action taken.

**Clerk's Note:** The Court discussed Precinct One, County Commissioner, Ron Davis' recommendations on possible expenditure decreases and revenue increases to the County Budget.

### (9:44 AM) **Old Fines and Fees**

Discussion Only. No action taken.

**ITEM 1 CONTINUED**

**Clerk’s Note:** The Court discussed Precinct Three County Commissioner Gerald Daugherty’s recommendations on possible expenditure decreases and revenue increases to the County Budget.

(9:45 AM)    **ITS Centralized**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

**Motion by Judge Biscoe and seconded by** Commissioner Gómez to pull the ITS listing of people by department, give that list to Joe Harlow, Director, Information and Telecommunications Systems (ITS); work with Joe Harlow on getting to the departments immediately, a request for a written justification for each ITS person in the department, what that person was doing, what that person was doing when added, whether that has changed, and why that person is needed now; have Joe look at that and do an evaluation for us and give it to us as soon as he can, but before markup starts.

**A Friendly Amendment to the previous Motion was offered by** Commissioner Davis to see if there would be a significant impact to the IJS System, the FACTS System and the Tiburon System, and is the person needed in the department or in ITS central, Joe Harlow’s department.

**Acceptance of the Friendly Amendment was made by** Judge Biscoe and Commissioner Gómez.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes



**ITEM 1 CONTINUED**

(10:13 AM) **Consolidate Cell Phone Contract**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Daugherty **and seconded by** Judge Biscoe to approve an analysis of the Cell Phone issue, the definition of “reimburse”, how many cell phones we have, how are the cell phones being used, how many contracts we have, and whether there is a way to realize any savings.

**Motion carried:**

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(10:16 AM) **Exposition Center**

**Members of the Court heard from:** Jessica Rio, Budget Analyst, PBO.

Discussion Only. No action taken.

(10:24 AM) **Training Reduction in HRMD**

**Members of the Court heard from:** Linda Moore Smith, Director, Human Resources Management Department (HRMD); and Valerie Spinelli, Budget Analyst, PBO.

**Motion by** Commissioner Daugherty to look at finding reductions that would come out of Human Resources Management Department (HRMD).

**Clerk’s Note:** The Motion dies for a lack of a Second.

Discussion Only. No action taken.

**ITEM 1 CONTINUED**

(10:33 AM) **Reduce Social Service Contracts by \$1 million**

**Members of the Court heard from:** Linda Moore Smith, Director, HRMD; and Valerie Spinelli, Budget Analyst, PBO.

**Motion by** Commissioner Daugherty to cut the Social Service Contracts by 1 million dollars, and to expect the Executive Manager of the Health and Human Services Department to identify where those cuts would be made.

**Clerk's Note:** The Motion dies for a lack of a Second.

Discussion Only. No action taken.

(10:38 AM) **Eliminate Personnel Slots by 100**

**Motion by** Commissioner Daugherty to direct the Planning and Budget Office (PBO) to identify where they would find somewhere between a 3 and 5 percent reduction in the workforce within Travis County.

**Clerk's Note:** The Motion dies for a lack of a Second.

Discussion Only. No action taken.

(10:42 AM) **Reduce General Fund Transfer to County Clerk's Office  
Reprogramming Existing Records Management Fund**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Diana Ramirez, Budget Analyst, PBO.

**Clerk's Note:** Judge Biscoe directed that these discussion items be moved to the County Clerk's Budget Hearing on Friday, August 22, 2003 at 9:30am.

Discussion Only. No action taken.

**ITEM 1 CONTINUED**

(10:46 AM) **Reduce Staff Attorneys in Civil Courts**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and John Dietz, District Judge, 250<sup>th</sup> District Court.

Discussion Only. No action taken.

(11:02 AM) **Road and Bridge; Cap spending of additional Road Maintenance Miles at \$3 million and transfer fines revenue to Sheriff's budget to offset General Fund transfer**

**Members of the Court heard from:** Barbara Cille, Executive Assistant, County Commissioner Precinct 3 Office; Leroy Nellis, Budget Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Discussion Only. No action taken.

(11:10 AM) **Eliminate ASAP Funding**

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Bill Derryberry, Budget Analyst, PBO; and Leroy Nellis, Budget Manager, PBO.

Discussion Only. No action taken.

(11:18 AM) **CAPCO 911 Rural Addressing**

**Members of the Court heard from:** Alan Miller, Budget Analyst, PBO; and Christian Smith, Executive Manager, PBO.

**Clerk's Note:** The Court directed the Planning and Budget Office (PBO) to make the clarification that the effect of the change in CAPCO funding is a \$170,000.00 reduction of expenditures from the General Fund Budget, and a net reduction of \$79,746.00 from revenue, so the net effect is a \$90,254.00 reduction in overall available funds; and that it would be more appropriate to show a \$170,000.00 reduction of expenditures and the Auditor's Office will pick up the \$79,746.00 in their next revenue estimate.

Discussion Only. No action taken.

