

## MINUTES – SEPTEMBER 7, 2001

### TRAVIS COUNTY COMMISSIONERS' COURT BUDGET MARK-UP

On Friday, the 7<sup>th</sup> day of September, 2001, the Commissioners' Court convened the Budget Mark-Up Voting Session at 9:18 AM in the Commissioners' Courtroom, 1<sup>st</sup> Floor of the Travis County Administration Building, 314 West 11<sup>th</sup> Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

The Commissioners' Court recessed the Voting Session at 12:01 PM.

The Commissioners' Court reconvened the Voting Session at 2:08 PM.

The Commissioners' Court adjourned the Voting Session at 4:40 PM.

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1. THE TRAVIS COUNTY COMMISSIONERS' COURT WILL CONDUCT BUDGET MARK-UP SESSIONS FOR THE PROPOSED FY 2002 TRAVIS COUNTY BUDGET. (9:18 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, Planning and Budget Office (PBO); and Leroy Nellis, Budget Manager, PBO.

**Motion by Judge Biscoe and seconded by** Commissioner Gómez to incorporate the changes mentioned in the mark-up sheet.

**A Clarification of the previous Motion was made by** Commissioner Baxter that the changes are as follows: The TNR earmark went from \$8,960.00 to \$27,804.00, for additional maintenance of fleet vehicles that are added to the fleet. The additional amount of the earmark is \$18,844.00. The next one is an increase for health insurance; \$504.00. That was for the City/County Youth Program. The next was a decrease in the 5% allocation of \$23,649.00, for the Judges. The next was an increase of \$2,573.00 for the Probate Court Reporter's salary.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

1. REVIEW OF FY 02 BUDGET PARAMETERS IN PRELIMINARY BUDGET – A REFRESHER.

No action taken on Item 1.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

2. STATUS OF FUNDS AVAILABLE DUE TO THE 4<sup>TH</sup> REVENUE ESTIMATE (ATTACHMENT E).

No action taken on Item 2.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

3. REVIEW OF TELEVISION SCREENS AND HOW MARK-UP CHANGES WILL BE TRACKED (ATTACHMENT F).

No action taken on Item 3.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

4. DISCUSSION OF REBUDGETING BONDS AND CERTIFICATES OF OBLIGATION. UPDATE ON REBUDGETED FY 01 CAR (ATTACHMENT G).

No action taken on Item 4.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

5. REVIEW CORRECTIONS LIST (ATTACHMENT H).

No action taken on Item 5.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

6. STATUS OF UNRESOLVED MAJOR REVENUE AND EXPENSE CHANGES STILL UNDER REVIEW.

**ASAP** (9:37 AM)

**Members of the Court heard from:** Dr. Pat Forgione, Superintendent, Austin Independent School District (AISD); and Mel Waxler, Personnel Director, AISD.

**Motion by Judge Biscoe and seconded by Commissioner Davis** to continue County participation in ASAP; that we request an update in January of 2002, a status report on the program as of that time; that we meet again in May, which is several months before the budget process. The other thing is, that it wouldn't hurt for us to review performance measures that I seem to request once a year, every September, to make sure we are in agreement on them. We should be able to pull together the reports that we have been looking at, and pull the factors out of there, and make sure there is agreement on where this program is going.

**Maker accept the Friendly Amendment by Commissioner Davis** that, in that performance report, I would like to see those criteria that we put on the table; the criteria of those students that have been seen by the ASAP (not the names of them, per se, but the numbers); the number of schools that are participating in the ASAP program; the tracking end of ASAP; where we are as far as the things that I brought up (the on-line, in-house teacher, instructor, per se). Are they going to be a part of this? Otherwise, we are back to square one. The Social Service end of it, meaning that those students that need help out there, or the family that needs help in keeping their children in school; that needs to be addressed. And, the last portion is on-line connectivity to the Constables, to make sure we have an intervention into that system, whereby they can actually see exactly what we are talking about in those requests. Lastly, accountability. That is for the taxpayers out there.

**Acceptance of the Friendly Amendment was made by Judge Biscoe.**

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 6 CONTINUED

### County Judge Additional Items to Discuss (11:16 AM)

Constable Pct 5 Advertising. (11:16 AM)

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to transfer the entirety of that advertising budget (which I understand to be \$6,000.00 in the preliminary budget) to Purchasing, to be used by the 5 Constables.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

Constable Pct 5 Overtime. (11:17 AM)

**Members of the Court heard from:** Leroy Nellis, Budget Manager, PBO; and Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to reduce that amount to \$1,500.00.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	no
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 6 CONTINUED

Constable Precinct 5 Collaboration Amount. (11:20 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; and Bill Derryberry, Senior Planning and Budget Analyst, PBO.

**Motion by Judge Biscoe and seconded by Commissioner Gómez** to take \$500,000.00 from the Constable Precinct 5 budget, and put that in a Constable Reserve, to be controlled by the Commissioners' Court; and my intention would be for us to keep working with the Constable Precinct 5 on collaboration, and to decide in early January, what to do with that \$500,000.00. If we decide between now and then, that we have worked things out as a majority of the Court sees fit, then that money would be returned to the Constable Precinct 5 budget, or spent otherwise, based on a vote of the Court at that time.

**Clerk's Note:** The Court did not take a Vote on the Standing Motion and Second at this time.

**A Substitute Motion was made by Commissioner Sonleitner and seconded by Commissioner Davis** that the resources of the Constable Precinct 5, other than the things that have just gone before us, just a few seconds ago, stay where they are; and that, over the next year, due to not only the concerns raised in the PBO report on the delivery of the civil papers, but also redistricting; that we monitor closely all workload and shifts of workload; and that, for next year's budget, we take whatever the results are of those workload measures; and, wherever it falls, it falls, in terms of where resources need to be moved around, because workload has shifted; and I mean that for Civil and Criminal, and I don't limit it just to what we have been talking about in terms of the delivery of papers.

**A Restatement of the previous Substitute Motion was made by Commissioner Sonleitner** that the resources stay where they are, and that PBO monitor all workload shifts, not only for Civil and Criminal, over the next year; and, however it falls, in terms of shifts of workload, that we make those appropriate changes in next year's budget, because it is not just about Civil, it is also about what is going to happen on workload related to redistricting; and we just don't know where to stick anything until we have a year's worth of history. We would get in reports from the Constables' offices about their workload over this next year, and we would see whether it has shifted from what they have reported in this year, and make appropriate changes.

<b>Motion failed:</b>	County Judge Samuel T. Biscoe	no
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	no

**ITEM 6 CONTINUED**

**A Restatement of the previous Standing Motion was made by** Judge Biscoe to set aside \$500,000.00, and to pursue further negotiations with Precinct 5 Constable; that we indicate our intention to resolve this matter as quickly as possible; and the Commissioners' Court, at the latest, on January 1, 2002, make a decision about the \$500,000.00 in reserve.

**Maker accept the Friendly Amendment by** Commissioner Davis that the request to look at what has happened as far as workload shift, and that report, if they are going to come back to us in 90 days on this thing (and I know that 90 days is something that we are looking at); and if the workload at that time determines (and I guess they will be coming with that information anyway), but I just think it ought to be made a requirement, of how that redistricting effort is going to affect them, if redistricting passes. As far as Constable 5 reporting, and anybody else of the precincts, I think we need to look at that to see if we need to shift money around to the appropriate precincts.

**Acceptance of the Friendly Amendment was made by** Judge Biscoe.

**Maker and Second accept the Friendly Amendment by** Commissioner Baxter that, if this process moves forward, I hope that all the people that have come to the Commissioners' Court to testify, that have said, "This is important to me. This is important to my business. It is important to my clients. It is important to the people that I advocate for", have some opportunity to be involved. We heard from the bar. We heard from advocates that have to work with hot papers. We have heard from a number of people. We have heard from just single attorneys. I think that we should try to get everyone involved that expressed an interest.

**Acceptance of the Friendly Amendment was made by** Judge Biscoe.

**Clerk's Note:** The Court took a Vote on the Standing Motion and Second at this time.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	abstain
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

**Livable Wage (2:08 PM)**

**Members of the Court heard from:** Linda Moore Smith, Director, Human Resources Management Department (HRMD); Alicia Perez, Executive Manager, Administrative Operations; Christian Smith, Executive Manager, PBO; and Carol Joseph, Assistant Director, Transportation and Natural Resources (TNR).

Discussion Only.

## ITEM 6 CONTINUED

### Air Quality (4:10 PM)

**Members of the Court heard from:** Leroy Nellis, Budget Manager, PBO; Alicia Perez, Executive Manager, Administrative Operations; and Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to approve a \$150,000.00 earmark for Air Quality, against the Risk Management Allocated Reserve, with no increase to the General Fund.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### Balance, Deficit (4:15 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Jessica Rio, Planning and Budget Analyst, PBO; Susan Spataro, Travis County Auditor; and Blaine Keith, Chief Assistant County Auditor, Travis County Auditor's Office.

Discussion Only.

7. ACCEPTANCE OF PRELIMINARY BUDGET (GENERAL FUND, SPECIAL FUNDS AND CAPITAL ITEMS) AND CORRECTIONS LIST TO ESTABLISH A BASELINE FOR THE BEGINNING OF MARK-UP.

No action taken on Item 7.

**Clerk's Note:** Please refer to the Travis County Commissioners' Court Minutes of September 5, 2001 for the Court's action on this Item.

8. ALL REQUESTS ON THE BUDGET PREFERENCE WORKSHEET TO PLACE ON THE AGENDA OF MARK-UP. (ATTACHMENT I) (9:27 AM)

A. Items that have four or more checks to change or discuss in Mark-up.

**Facilities Management FY 02 Budget Requests**

Renovate Holt Building for Imaging. (9:36 AM) (10:49 AM)

**Members of the Court heard from:** Alicia Perez, Executive Manager, Administrative Operations; Steven Broberg, Director, Records Management and Communication Resources (RMCR); Jessica Rio, Planning and Budget Analyst, PBO; and Leroy Nellis, Budget Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the Holt Building Renovation.

**A Clarification of the previous Motion was made by** Judge Biscoe that the Motion, really, is just to deal with the space, not the budget. We ought to close the door on that, so we can let the judges know the Holt Building is out as an option. So, what the Motion is intended to do, is to have us dedicate the Holt Building to those 3 functions (Print Shop, MailRoom, and Imaging).

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

USB Renovation – Relocate DRO and Expand Tax Office. (10:27 AM)

**Members of the Court heard from:** Alicia Perez, Executive Manager, Administrative Operations; Roger El Khoury, Director, Facilities Management; Leslie Stricklan, Project Manager, Facilities Management; Dusty Knight, Chief Deputy, Tax Office; Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; and Jessica Rio, Planning and Budget Analyst, PBO.

Discussion Only.



## ITEM 8.A CONTINUED

### Juvenile Court FY 02 Budget Requests

Truancy Court (Proposed County Portion) Full Year Program Cost. (11:06 AM)

**Members of the Court heard from:** Alan Miller, Planning and Budget Analyst, PBO; David Lurie, Director, Austin-Travis County Health and Human Services (A-TCHHS); Christian Smith, Executive Manager, PBO; and Judge Jeanne Meurer, 98<sup>th</sup> District Court.

**Motion by Judge Biscoe and seconded by Commissioner Davis** to approve the Truancy Court budget request.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### B. ITEMS THAT HAVE THREE CHECKS TO CHANGE OR DISCUSS IN MARK-UP.

### Justice and Public Safety FY 02 Budget Requests

New Pedernales Station. (9:27 AM)

**Members of the Court heard from:** Dinah Dinwiddie, Executive Manager, Justice and Public Safety, JPS; and Christian Smith, Executive Manager, PBO.

**Motion by Commissioner Baxter and seconded by Commissioner Sonleitner** to approve the 10 new paramedics, start-up costs, and operating costs, to open up the 8<sup>th</sup> station in western Travis County, which would be the Pedernales/Hwy. 71 corridor; and the purchase of the new ambulance. With that, we need to also acquire the spare ambulance, because we have hit that ratio.

**An Addition to the previous Motion was made by Commissioner Baxter** that the Motion would encompass using the EMS Reserve in its totality, to spend towards purchasing the new ambulance and the spare, and we would earmark the difference in Allocated Reserves, with the hopes that we could utilize that offer, and not have to hit those Allocated Reserves for the remainder. The amount that would go on earmark in Allocated is \$18,949.00.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.B CONTINUED

**Motion by** Commissioner Baxter to assist in funding the previous Motion, would be to transfer funding from JPS Planning Division, in slots 1, 2, 3, 4, 5, 8, 18, 19, and 22. Those slots are: Executive Manager, JPS Safety Manager, Research Analyst, Planning Senior Research Analyst, Research Analyst, Administrative Associate, Evaluation and Planning Manager, Secretary Administrative, and Planner.

**Clerk's Note:** The Motion died for lack of a Second.

Wireless Systems Technician Fund utilizing CAPCO savings. (3:46 PM)

**Clerk's Note:** Items Wireless Systems Technician Fund and PC Lan Administrator Fund are associated with one another and were called for concurrent discussion.

**Members of the Court heard from:** Dinah Dinwiddie, Executive Manager, JPS; Alan Miller, Planning and Budget Analyst, PBO; and Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve both positions.

**A Clarification of the previous Motion was made by** Judge Biscoe that the cost would be \$55,957.00 total.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**ITEM 8.B CONTINUED**

Vocational training and transitional rental assistance Option (Department reallocate \$75,000.00, Court provide \$75,000.00 in new funds). (3:53 PM)

**Motion by Judge Biscoe and seconded by Commissioner Sonleitner** to approve the Vocational training Item, and indicate the Court's intention to request that the Board of Directors of the Housing Finance Corporation assist the Court with that request for \$75,000.00.

**A Clarification of the previous Motion was made by Judge Biscoe** to assume, for planning purposes, an additional \$75,000.00 worth of revenue from the Housing Finance Corporation, expecting the Corporation to make the transfer.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**Information and Telecommunications Systems FY 02 Budget Requests**

Stokes Move, Furniture and Equipment. (11:59 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Joe Harlow, Director, Information and Telecommunications Systems (ITS).

Discussion Only.

Revised IJS Temporary Staff Request to include Benefits. (12:00 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Joe Harlow, Director, ITS; and Jessica Rio, Planning and Budget Analyst, PBO.

**Motion by Commissioner Sonleitner and seconded by Commissioner Davis** to bump the \$75,000.00 earmark to \$125,000.00.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.B CONTINUED

### **Facilities Management FY 02 Budget Requests**

Cellular Air Time. (2:18 PM)

**Members of the Court heard from:** Roger El Khoury, Director, Facilities Management.

Discussion Only.

New Vehicles. (2:23 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Roger El Khoury, Director, Facilities Management; Jessica Rio, Planning and Budget Manager, PBO; Carol Joseph, Assistant Director, TNR; and Cyd Grimes, Travis County Purchasing Agent.

**Motion by** Commissioner Davis for the Court to authorize those underutilized vehicles in Travis County to be shared.

**A Clarification of the previous Motion was made by** Commissioner Sonleitner that we are going to find 2 vehicles for Facilities Management, somewhere.

**A Restatement of the previous Motion was made by** Commissioner Davis to satisfy vehicle needs based on those underutilized vehicles we have here in the County; and we will see what we can match up.

**Clerk's Note:** The Motion was not seconded. The Court directed that the Departments identify underutilized vehicles and that the information is needed by September 25, 2001.

Weatherization Center. (2:40 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS; Roger El Khoury, Director, Facilities Management; and Alicia Perez, Executive Manager, Administrative Operations.

**Clerk's Note:** The Court directed that Facilities Management conduct a cost analysis and asbestos survey on the Pleasant Valley Building, and present the results to the Court on September 18, 2001.

### **County Attorney FY 02 Budget Requests**

Family Violence Prosecution Team. (2:55 PM)

Discussion Only.

## ITEM 8.B CONTINUED

### County Clerk FY 02 Budget Requests

New Election System, Phase II. (2:55 PM)

Discussion Only.

Consolidated 9<sup>th</sup> Street Space Requirements for Elections Division. (2:55 PM)

Discussion Only.

EZ Vote Software Upgrades – Windows Based. (2:55 PM)

100 New Voting Booths.

Van Rentals for 3 Elections.

Temporary Election Workers.

**Clerk's Note:** The above County Clerk Items are associated with one another and were called for concurrent discussion.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Davis to approve the EZ Vote Software Upgrades – Windows Based, the 100 New Voting Booths, Van Rentals for 3 Elections, and Temporary Election Workers.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Addition of 2 IJS FTEs. (2:59 PM)

Discussion Only.

## ITEM 8.B CONTINUED

Maintenance of Mail Log. (3:00 PM)

**Members of the Court heard from:** Susan Spataro, Travis County Auditor; Mike Wichern, Chief Assistant County Auditor, Travis County Auditor's Office; and Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve 1 FTE for Maintenance of Mail Log.

**A Clarification of the previous Motion was made by** Commissioner Sonleitner that for 1 FTE, the cost would be \$31,983.00, divided 2 ways: \$29,195.00 General Fund, \$2,788.00 Capital.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### Civil Courts FY 02 Budget Requests

Revised Technology-Enabled Courtrooms. (3:14 PM)

**Members of the Court heard from:** Susan Spataro, Travis County Auditor; and Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the Revised Technology-Enabled Courtrooms.

**Clerk's Note:** The Court did not take a Vote on the Standing Motion and Second at this time.

**A Substitute Motion was made by** Commissioner Baxter to fund 1 Technology-Enabled Courtroom at this time.

**Clerk's Note:** The Motion died for lack of a Second.

**ITEM 8.B CONTINUED**

**A Restatement of the previous Motion was made by** Judge Biscoe to fund for 3 Courtrooms, which is \$360,500.00; and our intention to add this to the CO's.

**Clerk's Note:** The Court took a Vote on the Standing Motion and Second at this time.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

New Computer Equipment, 3 Notebook Workstations (2 District & 1 County), 3 inkjet printers, 2 desktop pc's. (3:16 PM)

**Members of the Court heard from:** Susan Spataro, Travis County Auditor.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the New Computer Equipment, for \$21,500.00 in Capital.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

Increase recommended earmark for court-ordered costs. (3:17 PM)

**Members of the Court heard from:** Susan Spataro, Travis County Auditor; and Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Davis **and seconded by** Commissioner Sonleitner to approve an additional \$100,000.00 earmark for criminal cases.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.B CONTINUED

### **Sheriff FY 02 Budget Requests**

Visitation Building Staffing. (3:24 PM)

**Members of the Court heard from:** David Balagia, Major, Travis County Sheriff's Office (TCSO); Dan Richards, Chief Deputy, TCSO; and Capt. William Krebs, TCSO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to add 4 FTE's.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### **Juvenile Court 02 Budget Requests**

Chaplain I. (3:33 PM)

**Members of the Court heard from:** Alan Miller, Planning and Budget Analyst, PBO.

Discussion Only.

### **Transportation and Natural Resources 02 Budget Requests**

Chaplain I. (3:34 PM)

Discussion Only.

BCP O&M General Fund. (3:34 PM)

**Members of the Court heard from:** Cynthia McDonald, Financial Manager, TNR; Jessica Rio, Planning and Budget Analyst, PBO; John Kuhl, Natural Resources Program Manager, TNR; David Escamilla; First Assistant County Attorney; and Leroy Nellis, Budget Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Davis to approve this package, minus the \$50,000.00 for the two houses' removals; and that PBO tells us what can appropriately go in a CO, what cannot; and the County Attorney gives us advice at a later date, as to what we can do to, at least, get to the feeling of, there is a TIF tab, and the General Fund will be made whole at a later date, if it is legally possible.



## ITEM 8.B CONTINUED

**A Division of the vote was requested by** Commissioner Baxter on the previous Motion.

### **First Division of the Vote:**

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Davis to approve the BCP package, minus the house, and the Ranger and vehicle.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

### **Second Division of the Vote:**

**Motion by** Commissioner Sonleitner **and seconded by** Judge Biscoe to approve the Ranger and vehicle.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

Webberville Park Erosion Control. (3:42 PM)

**Members of the Court heard from:** Charles Bergh, Division Director, Parks and Natural Resources, TNR.

**Motion by** Commissioner Davis **and seconded by** Commissioner Gómez to approve Webberville Park Erosion Control.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**ITEM 8.B CONTINUED**

Additional Buyout Grants – Revised Number. (3:44 PM)

**Members of the Court heard from:** Cynthia McDonald, Financial Manager, TNR; and Carol Joseph, Assistant Director, TNR.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the \$16,667.00 earmark.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**Records Management FY 02 Budget Requests**

Revised cost of digital video server. (3:55 PM)

**Motion by** Commissioner Davis **and seconded by** Commissioner Gómez to approve the digital video server.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**Health and Human Services FY 02 Budget Requests**

Increased Partnership with American Youth Works. (3:55 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS; Alan Miller, Planning and Budget Analyst, PBO; and Charles Bergh, Division Director, Parks and Natural Resources, TNR.

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to approve the Increased Partnership with American Youth Works.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.B CONTINUED

Workforce Development: Current Obligations – Capital Idea. (3:55 PM)

**Motion by** Commissioner Gómez **and seconded by** Judge Biscoe to approve the Capital Idea Workforce Development Item.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

STD Expansion. (4:00 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS; and David Lurie, Director, Austin-Travis County Health and Human Services (A-TCHHS).

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve funding for the STD Expansion at \$120,000.00.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	abstain
	Precinct 4, Commissioner Margaret J. Gómez	yes

Transitional Housing for Homeless Veterans. (4:05 PM)

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to approve \$48,000.00 for Transitional Housing for Homeless Veterans.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

C. ITEMS THAT HAVE TWO CHECKS TO CHANGE OR DISCUSS IN MARK-UP.

**Treasurer FY 02 Budget Requests**

Court Collections Pilot Project. (11:53 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

**Motion by Judge Biscoe and seconded by Commissioner Davis** to fund \$100,000.00 of this, using one-time money as a pilot; and then, it will become a 2003 Budget issue.

**A Clarification of the previous Motion was made by Commissioner Baxter** that this is the Court's Collection Pilot Project that only stays within this one department, because this is a separate collections issue. There is another collections initiative that is delinquent taxes. These are just fines and fees.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

**Information and Telecommunications Systems FY 02 Budget Requests**

eGovernment Implementation – \$250,000.00 Earmark Requested. (11:56 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Joe Harlow, Director, ITS.

**Motion by Commissioner Baxter and seconded by Commissioner Davis** to earmark \$125,000.00 in Allocated Reserve for eGovernment.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.C CONTINUED

Consultant and Software for Disaster Recovery Plan. (11:59 AM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Davis to earmark \$25,000.00 in CAR Reserve for software only.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

### Facilities Management FY 02 Budget Requests

Custodial Services Reorganization. (2:17 PM)

**Motion by** Judge Biscoe **and seconded by** Commissioner Baxter to approve the Custodial Services Reorganization that will save the General Fund \$13,657.00.

**A Clarification of the previous Motion was made by** Commissioner Sonleitner that the actual savings is \$11,257.00.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.C CONTINUED

Revised Total Lease Budget – Capital Request/Additional Lease Space. (2:19 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Jessica Rio, Planning and Budget Analyst, PBO; Pat Ford, Real Estate Manager, Facilities Management; and Roger El Khoury, Director, Facilities Management.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the Revised Total Lease Budget requests as a package, excluding the lease space for the County Clerk Elections Space Needs Request, for a total of \$54,784.00.

**Clerk's Note:** The above Motion includes the CSCD – ADA Modifications at Freidrich Lane Revised, for \$3,566.00. The CSCD – ADA Modifications at Freidrich Lane, for \$4,659.00, are not included.

**A Division of the vote was requested by** Commissioner Baxter on the previous Motion.

### **First Division of the Vote:**

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to consider them all, except the outdoor break area.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### **Second Division of the Vote:**

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to consider the outdoor break area, which costs \$1,625.00.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	no
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	no
Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.C CONTINUED

Rural Center/Health Clinic – Pflugerville.  
Rural Center/Health Clinic – Oak Hill. (2:30 PM)

**Clerk's Note:** The above Rural Center/Health Clinic Items are associated with one another and were called for concurrent discussion.

**Members of the Court heard from:** Roger El Khoury, Director, Facilities Management; Stephen Williams, Executive Manager, TCHHS&VS; Pat Ford, Real Estate Manager, Facilities Management; and Alicia Perez, Executive Manager, Administrative Operations.

Discussion Only.

### Purchasing FY 02 Budget Requests

Staff to maintain procurement compliance. (2:45 PM)

**Members of the Court heard from:** Cyd Grimes, Travis County Purchasing Agent; Donna Scarbrough, Assistant Purchasing Agent; and Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve 1 FTE on January 1, 2002; and an earmark for the other FTE, with an April 1, 2002 start point; and it is contingent on the bond election passing; and the capital associated with each one would also track on those same dates.

**A Division of the vote was requested by** Commissioner Baxter on the previous Motion.

#### First Division of the Vote:

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve the one FTE on January 1, 2002 with no annualization.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	abstain
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.C CONTINUED

### Second Division of the Vote:

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve the earmark on the Allocated on the second FTE, April 1, 2002 start date, contingent on the bond election passing, and “no thank you”, on the annualization.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	abstain
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

### District Clerk FY 02 Budget Requests

GASB 34 Accounting. (3:11 PM)

**Members of the Court heard from:** Leroy Nellis, Budget Manager, PBO.

Discussion Only.

Collections Request staff to process Tax Assessors Collection Team. (3:12 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Diana Ramirez, Planning and Budget Analyst, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Sonleitner to approve 1 FTE; and we will monitor that impact; and if it is greatly in excess of what one person can do, we will add a second one.

**A Clarification of the previous Motion was made by** Judge Biscoe that for 1 FTE, the cost would be \$33,328.00 in the General Fund, and \$10,130.00 in Capital.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	no
	Precinct 4, Commissioner Margaret J. Gómez	yes



## ITEM 8.C CONTINUED

### **Criminal Courts FY 02 Budget Requests**

Upgrade Computers. (3:16 PM)

Upgrade Computers.

Upgrade Computers.

**Clerk's Note:** The above Criminal Courts Items are associated with one another and were called for concurrent discussion.

**Members of the Court heard from:** Susan Spataro, Travis County Auditor.

Discussion Only.

### **Constable Precinct 4 FY 02 Budget Requests**

Warrant Deputy. (3:23 PM)

**Members of the Court heard from:** Bill Derryberry, Senior Planning and Budget Analyst, PBO; and Blaine Keith, Chief Assistant County Auditor, Travis County Auditor's Office.

**Motion by** Commissioner Davis to approve the Warrant Deputy.

**Clerk's Note:** The Motion died for lack of a Second.

### **Justice and Public Safety FY 02 Budget Requests**

PC Lan Administrator (PT to FT) Fund utilizing CAPCO savings. (3:47 PM)

**Clerk's Note:** Items PC Lan Administrator Fund and Wireless Systems Technician Fund are associated with one another and were called for concurrent discussion. Please refer to Item Wireless Systems Technician Fund for the Court's action on this Item.

## ITEM 8.C CONTINUED

### Health and Human Services FY 02 Budget Requests

Digital Opportunities – Adult/Eastside Story. (3:57 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS; and Alan Miller, Planning and Budget Analyst, PBO.

**Motion by** Commissioner Davis to continue this level of funding.

**Withdrawal of the previous Motion was made by** Commissioner Davis.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to creatively try to figure out a way to assist without using General Fund money.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

Expanded Treatment Services. (4:05 PM)

**Members of the Court heard from:** Alan Miller, Planning and Budget Analyst, PBO; and Stephen Williams, Executive Manager, TCHHS&VS.

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to add \$50,000.00 for Expanded Treatment Services.

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## ITEM 8.C CONTINUED

CABA Automation Programming & Training. (4:07 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS.

**Motion by** Commissioner Sonleitner **and seconded by** Judge Biscoe to approve CABA Automation Programming & Training, for \$25,000.00.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Animal Shelter/Vaccinations. (4:07 PM)

**Members of the Court heard from:** Stephen Williams, Executive Manager, TCHHS&VS; and David Lurie, Director, A-TCHHS.

**Motion by** Commissioner Davis **and seconded by** Commissioner Gómez to approve the Animal Shelter/Vaccinations.

<b>Motion carried:</b> County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Todd Baxter	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

### D. ITEMS THAT HAVE ONE CHECK TO CHANGE OR DISCUSS IN MARK-UP.

No action taken on Item 8.D.

9. REVIEW OF RESERVES: ECONOMIC DOWNTURN; COMPENSATION; TOBACCO SETTLEMENT.

No action taken on Item 9.

10. USE OF THE PARKING LOT AND POST MARK-UP REVENUE CHANGES – AUTHORIZING PBO TO USE ALLOCATED RESERVE AS A BALANCING FACTOR.

No action taken on Item 10.

11. APPROVE EARMARKS ON ALLOCATED RESERVES: GENERAL FUND (ATTACHMENT J); CAR (ATTACHMENT K).

No action taken on Item 11.

12. APPROVE NEWSPAPER AD LANGUAGE (ATTACHMENT L).

No action taken on Item 12.

13. CHANGES TO THE BUDGET RULES – SEPTEMBER 18.

**Clerk's Note:** Please refer to the Minutes of the Travis County Commissioners' Court Voting Session of September 18, 2001 for the Court's action on this Item.

## ADJOURNMENT

**Motion by** Commissioner Davis **and seconded by** Commissioner Gómez to adjourn the Budget Mark-Up Voting Session. (4:40 PM)

<b>Motion carried:</b>	County Judge Samuel T. Biscoe	yes
	Precinct 1, Commissioner Ron Davis	yes
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Todd Baxter	yes
	Precinct 4, Commissioner Margaret J. Gómez	yes

## MINUTES APPROVED BY THE COMMISSIONERS' COURT

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**Date of Approval**

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**Samuel T. Biscoe, Travis County Judge**