

MINUTES – SEPTEMBER 10, 1998

TRAVIS COUNTY COMMISSIONERS' COURT

PLANNING AND BUDGET PROCESS

On Thursday, the 10th day of September, 1998, the Commissioners' Court convened the Planning and Budget Process Voting Session at 1:40 PM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Melissa Nuñez.

The Commissioners' Court adjourned the Planning and Budget Process Voting Session at 2:33 PM.

The Commissioners' Court record notes that Judge Aleshire was not present during this Voting Session.

1. CONSIDER AMENDMENTS TO FY 1999 DRAFT TRAVIS COUNTY BUDGET.
(1:40 PM)

Members of the Court heard from: Christian Smith, Executive Manager, Planning and Budget Office (PBO); and Leroy Nellis, Budget Manager, PBO.

Discussion Only.

STATUS OF BUDGET WITH FOURTH REVENUE ESTIMATE (1:40 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Christian Smith, Executive Manager, PBO; and Karen Shafer Castro, Senior Planning and Budget Analyst, PBO.

Discussion Only.

**BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET
(1:42 PM)**

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Christian Smith, Executive Manager, PBO; Karen Shafer Castro, Senior Planning and Budget Analyst, PBO; and Belinda Poppa, Project Manager, Facilities Planning in Facilities Management.

Members of the Court agreed to consider one Motion for Items COURT REPORTER SALARIES, COUNTY ATTORNEY COLLECTIONS TEAM, ADDING AUSTIN BASH (\$1,000) TO EARMARKS ON ALLOCATED RESERVES, POPS INCREASES WITHIN SHERIFF'S GRANTS, ADDITIONAL REVENUE (TRANSFER) FROM CORPORATIONS, LESS: ADDITIONAL UNALLOCATED RESERVE (11% X \$50,834), REMAINING FUNDS, and **CORRECTIONS LIST ON PREVIOUS ACTIONS BY THE COURT.**

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to reflect those actions related to all of the adds and subtracts listed under Roman Numeral II related to the Transfer of the Corporations, the Unallocated Reserve changes, the Court Reporter Salary Increases, the Earmark on the Allocated related to the Austin Bash, the November 1 Start Date on the Collections Team, the POPS increases within the Sheriff's Grants, and the complete corrections list.

A Clarification was made of the Previous Motion by Commissioner Sonleitner noting the split between the General Fund and CAR. (County Attorney Collections Team)

Motion carried:	County Judge Bill Aleshire	-	absent
	Precinct 1, Commissioner Darwin McKee	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Margaret Moore	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET CONTINUED

COURT REPORTER SALARIES (1:41 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

IV D MASTERS SECURITY (1:59 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Mike Hemby, Research Analyst, Travis County Sheriff's Office (TCSO); and Belinda Poppa, Project Manager, Facilities Planning in Facilities Management.

Item IV D MASTERS SECURITY to be reposted for September 17, 1998.

COUNTY ATTORNEY COLLECTIONS TEAM (1:43 PM) (1:53 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Jessica Rio, Planning and Budget Analyst, PBO; and Carolyn Damron, Senior Financial Analyst, Travis County Auditor's Office.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

PARKING FEES (2:04 PM)

Clerk's Note: Commissioner Sonleitner noted that this issue will be posted on a Tuesday Regular Session Agenda for Tuesday, September 22, 1998.

ADDING AUSTIN BASH (\$1,000) TO EARMARKS ON ALLOCATED RESERVES (1:42 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Christian Smith, Executive Manager, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

ITEM BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET CONTINUED

POPS INCREASES WITHIN SHERIFF'S GRANTS (1:45 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Karen Shafer Castro, Senior Planning and Budget Analyst, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

ADDITIONAL REVENUE (TRANSFER) FROM CORPORATIONS (1:41 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Karen Shafer Castro, Senior Planning and Budget Analyst, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

LESS: ADDITIONAL UNALLOCATED RESERVE (11% X \$50,834) (1:41 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

REMAINING FUNDS (1:41 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action.

ITEM BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET CONTINUED

RECLASSIFICATIONS (2:05 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Linda Moore Smith, Director, Human Resources Management Department (HRMD); and Alicia Perez, Executive Manager, Administrative Operations.

A Clarification was made by Linda Moore Smith **and accepted by** Commissioner Sonleitner that the motion will include the MSS 99's Category 1.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez that it would be the intent of the Court to work through any questions or comments in a work session on Thursday, September 17, 1998, with the idea that the action on the Reclasses and the MSS 99ers that are already complete will be posted September 22, 1998.

Motion carried:	County Judge Bill Aleshire	-	absent
	Precinct 1, Commissioner Darwin McKee	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Margaret Moore	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes

CORRECTIONS LIST ON PREVIOUS ACTIONS BY THE COURT (1:46 PM)
(1:52 PM) (1:53 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Karen Shafer Castro, Senior Planning and Budget Analyst, PBO; Jessica Rio, Planning and Budget Analyst, PBO; and Mike Hemby, Research Analyst, TCSO.

Please refer to Item **BUDGET ACTIONS WITH IMPACT ON THE FY 99 DRAFT BUDGET** for a summary of the Court's action

RECOMMENDATIONS ON CAPITALIZATION OF ASSETS (2:09 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Christian Smith, Executive Manager, PBO; Susan Spataro, Travis County Auditor; Cyd Grimes, Travis County Purchasing Agent; and Karen Shafer Castro, Senior Planning and Budget Analyst, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to indicate to PBO to add to the Budget changes to the Budget Rules list for the 99 Budget the recommendation related to raising the Capitalization threshold for everything to \$5,000.00; to note that there may be a resource implication that is unknown; and to try can to find a systems solution to minimize the operational impact.

Motion carried:	County Judge Bill Aleshire	-	absent
	Precinct 1, Commissioner Darwin McKee	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Margaret Moore	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes

OTHER PENDING ISSUES (2:18 PM)

FACILITY OPERATING EXPENSES FOR SHERIFF'S COMMAND CENTER PROPERTY (2:18 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Kevin Bailey, Director of Facilities Management.

Discussion Only.

EMERGENCY SERVICES (2:20 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

LEASING RADIO TOWERS FROM CITY (2:20 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

ITEM OTHER PENDING ISSUES CONTINUED

TRANSFER OF RESPONSIBILITY FOR SOLID WASTE PERMITS (2:20 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

HHS REORGANIZATION (2:22 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Alan Miller, Budget Analyst, PBO.

Discussion Only.

Item HHS REORGANIZATION to be reposted September 17, 1998.

PENDING LEGAL AIDE LEASE PAYMENTS (\$111,000) (2:26 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

COUNTY CLERK COLLECTING MENTAL HEALTH FEES (2:27 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Members of the Court agreed by Unanimous Consent to appoint Commissioner Sonleitner to develop an agreement between the County Clerk and Commissioners' Court for the resumption of collection of out-of-county revenue from mental health fees. The agreement will be written by the County Attorney with input from the County Auditor regarding accounting issues.

ITEM OTHER PENDING ISSUES CONTINUED

DECEMBER '98 BOND SALES (2:29 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

REBUDGETING OLD CO & BOND FUNDS, INCLUDING SWEEP BONDS ALREADY IDENTIFIED (2:30 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

FY 99 SPACE ISSUES (2:30 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

BUDGET RULES (2:31 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion Only.

ENCUMBRANCES (2:32 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Discussion Only.

ADJOURNMENT

Motion by Commissioner McKee **and seconded by** Commissioner Gómez to adjourn the Planning and Budget Process Voting Session. (2:33 PM)

Motion carried:

County Judge Bill Aleshire	-	absent
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Bill Aleshire, Travis County Judge