

MINUTES – JULY 9, 1998

TRAVIS COUNTY COMMISSIONERS' COURT

FY 1999 PLANNING AND BUDGET PROCESS

On Thursday, the 9th day of July 1998, the Commissioners' Court convened the FY 1999 Planning and Budget Process Voting Session at 1:40 PM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Anna M. Valdez.

The Commissioners' Court adjourned the FY 1999 Planning and Budget Process Voting Session at 5:48 PM.

-
1. **CONSIDER AND ACT ON PLANNING ISSUES AS PART OF THE FY 1999 PLANNING & BUDGET PROCESS. (1:40 PM)**

INTEGRATED JUSTICE SYSTEM (IJS) (1:40 PM)

SUMMARY OF FY '99 FISCAL IMPACT (1:40 PM)

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, Justice and Public Safety (JPS); Brad Powell, Assistant Director, Information and Telecommunications System (ITS); Christian Smith, Executive Manager, Planning and Budget Office (PBO); and Karen Shafer Castro, Senior Budget Analyst, PBO.

Discussion Only.

ITEM 1 CONTINUED

CURRENT PROJECT STATUS (1:48 PM)

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Frank Curcio, Director, ITS; Brad Powell, Assistant Director, ITS; Tony Cooper, Representative, IBM; and Tommy Blackwell, Director of Information Services, Travis County Sheriff's Office (TCSO).

Discussion Only.

FINANCIAL STATUS (2:00 PM)

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Brad Powell, Assistant Director, ITS; Karen Shafer Castro, Senior Budget Analyst, PBO; Christian Smith, Executive Manager, PBO; and Susan Spataro, Travis County Auditor.

Discussion Only.

LONG RANGE IMPLEMENTATION PLAN (2:12 PM)

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Tony Cooper, Representative, IBM; and Brad Powell, Assistant Director, ITS.

Discussion Only.

ITEM 1 CONTINUED**INTEGRATED FINANCIAL SYSTEM (IFS) (2:30 PM)**

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Brad Powell, Assistant Director, ITS; Neal Nolan, Representative, IBM; Gary Maglico, Representative, KPMG; Frank Curcio, Director, ITS; Susan Spataro, Travis County Auditor; and Christian Smith, Executive Manager, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner McKee to make a planning assumption that the Commissioners' Court is talking about an automated IFS, and for this issue to proceed on for analysis by PBO for inclusion in the FY '99 budget discussions. The analysis is to include the Fine and Fee Table, any kind of interim processes related to pieces of IJS coming up on board, the IFS not being in place, any kind of transition plan, and anything else that would be related to this matter (should all proceed on to PBO for analysis in the budget).

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

Clerk's Note: Commissioner Sonleitner made a Belated Friendly Amendment to the previous Motion and Vote. (3:31 PM)

Second accept the Belated Friendly Amendment by Commissioner Sonleitner that this was to be a Tuesday Voting Session Agenda Item.

Acceptance of the Belated Friendly Amendment was made by Commissioner McKee.

ITEM 1 CONTINUED**PROBATE IMAGING (3:18 PM)**

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Brad Powell, Assistant Director, ITS; David Ferris, Probate Division Manager, Travis County Clerk's Office; Neal Nolan, Representative, IBM; Tony Cooper, Representative, IBM; and Christian Smith, Executive Manager, PBO.

Motion by Commissioner Moore **and seconded by** Commissioner Sonleitner to complete planning the conversion. The Court anticipates that they will want substantial data in the system to make it as fully functional as possible.

A Clarification was made of the previous Motion by Commissioner McKee **and by** Judge Aleshire that whereas the Court has looked at the numbers that have been provided, they are not in the budget process yet, but the Court does intend for staff to plan a conversion. How much the conversion costs will depend on what technique is selected.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM 1 CONTINUED

CRITICAL MODIFICATIONS (3:30 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Frank Curcio, Director, ITS; and Karen Shafer Castro, Senior Budget Analyst, PBO.

Motion by Commissioner Moore **and seconded by** Commissioner Gómez to plan to address the critical modifications in the same way that the AMA critical modifications have been addressed (with the same criteria).

Maker and Second accept the Friendly Amendment by Judge Aleshire that the Court anticipates that that would be understood if that came forward on a Tuesday Voting Session.

Acceptance of the Friendly Amendment was made by Commissioner Moore **and seconded by** Commissioner Gómez.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

Motion by Judge Aleshire **and seconded by** Commissioner Gómez that the Court should not plan on having the Probate Imaging System in IJS. If there are alternative resource needs for equipment to microfilm or copy the wills as they come in after the Probate System is up, then the Court should be willing to do that. The Commissioners' Court should say that they will have duplicating resources, either microfilming or copying, available to the County Clerk (to work with IJS) but they will not pay \$975,000 or more to have those wills imaged into the IJS. That is too expensive for the benefits (in the Judge's view).

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	abstain
Precinct 2, Commissioner Karen Sonleitner	-	no
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM 1 CONTINUED**DDSI (MUG SHOTS) (3:40 PM)**

Members of the Court heard from: Dinah Dinwiddie, Executive Manager, JPS; Frank Curcio, Director, ITS; Tony Cooper, Representative, IBM; and Brad Powell, Assistant Director, ITS.

Motion by Commissioner Moore **and seconded by** Commissioner McKee that this issue cannot be considered at this time.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

STAFFING REQUIREMENTS (3:44 PM)

Members of the Court heard from: Brad Powell, Assistant Director, ITS.

Motion by Commissioner Sonleitner **and seconded by** Commissioner McKee to approve the IJS staffing analysis to proceed to the FY '99 budget and bring the best options back to the Court.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM 1 CONTINUED**SOFTWARE STANDARD '95 (3:49 PM)**

Members of the Court heard from: Frank Curcio, Director, ITS.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to proceed to the FY '99 budget (for a Windows '95 standard for IJS and everything else).

A Clarification was made of the previous Motion by Judge Aleshire that this motion is direction for planning assumptions, from the Commissioners' Court, that Travis County will use Windows '95 and Microsoft Word as the County's software standard.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

CONTINGENCY (3:51 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Karen Shafer Castro, Senior Budget Analyst, PBO; and Dinah Dinwiddie, Executive Manager, JPS.

Motion by Commissioner Moore **and seconded by** Commissioner Gómez to direct staff to make recommendations to the Commissioners' Court about contingencies.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM 1 CONTINUED

HEALTH AND HUMAN SERVICES (3:56 PM)

SESSION OVERVIEW (3:56 PM)

Members of the Court heard from: Alan Miller, Budget Analyst, PBO.

Discussion Only.

WORKFORCE DEVELOPMENT (3:57 PM)

Members of the Court heard from: Alan Miller, Budget Analyst, PBO; Stephen Williams, Executive Manager, Austin-Travis County Health and Human Services Department and Veterans' Services (HHSD/VS); Martin Aguirre, Executive Director, Capital Area Workforce Development Board; Mr. Avery, Manager, Sematech; and Libby Malone, Community Benefits/Human Resources, St. David's Healthcare Partnership.

Discussion Only.

EVALUATION COMPONENT (4:22 PM)

Members of the Court heard from: Stephen Williams, Executive Manager, Austin-Travis County HHSD/VS.

Discussion Only.

ITEM 1 CONTINUED

AUSTIN INTERFAITH (4:25 PM)

Members of the Court heard from: Ofelia Zapata, Austin Interfaith; John Michael DeLeon, Participant in Austin Interfaith, and single parent of a two year old son; Robert Martinez, Austin Interfaith; Anita Hardeman, Greater Mount Zion Baptist Church, and Austin Interfaith; Mary Molina, San Jose Catholic Church, and Austin Interfaith; Martin Aguirre, Executive Director, Capital Area Workforce Development Board; Savari Abagi, Director of Workforce Centers, Austin Interfaith; Darrell West, Director of Jobs Ahead, Austin Interfaith; Alan Miller Budget Analyst, PBO; Leroy Nellis, Budget Manager, PBO; and Val Shepherd, Acting Manager of Evaluation, Assessment and Planning, Austin-Travis County HHSD.

Motion by Commissioner McKee **and seconded by** Commissioner Moore to go forward with the planning process as has been presented by the Health and Human Services staff (with two adult components and one youth component). If there is a need to scale back at a later date, the Commissioners' Court can do that once they have received the basic additional information that has been requested. The Court is committed to the idea and committed to the amount. But they do want to see what the transition looks like and want to keep all options open until questions are resolved.

Maker and Second accept the Friendly Amendment by Judge Aleshire that the Court include instructions to the staff that before the County budget is adopted, the Court would like to see an evaluation model (for each one of these Workforce Development programs) that clearly identifies the kinds of information and sources of that information. Staff needs to ensure that the information is gathered in a way that will provide answers to the Court and their answers that they need to monitor this program as well as to make the kind of strategic decisions that may be best to make later, as things develop.

Acceptance of the Friendly Amendment was made by Commissioner McKee **and seconded by** Commissioner Moore.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	absent
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ITEM 1 CONTINUED**AMERICORP AND AMERICAN INSTITUTE OF LEARNING (AIL)****(5:29 PM)**

Members of the Court heard from: Stephen Williams, Executive Manager, Austin-Travis County HHSD/VS; Paul Bond, Educator/Trainer, American Institute of Learning (AIL), and Coordinator of Environmental Corp Program, Americorp; Phil Koepp, Program Manager, Parks, Transportation and Natural Resources (TNR); and Alan Miller, Budget Analyst, PBO.

Motion by Commissioner Moore **and seconded by** Commissioner Gómez to proceed with this program into the FY '99 budget. The program should be coupled with how it fits into the TNR plan and whether the Court is informed about that plan.

A Clarification was made of the previous Motion by Judge Aleshire that the Court expects to see the TNR Workplan in on the projects that are anticipated, not just for this program but for the whole workplan. This will be distinguished within that, and then PBO will look for the best way to leverage resources and how to support that. The activity can get done but the question is how most efficiently to do it and where to direct that resource.

Motion carried: County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	absent
Precinct 2, Commissioner Karen Sonleitner	-	absent
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

ADJOURNMENT

Motion by Commissioner Moore **and seconded by** Commissioner Gómez to adjourn the FY 1999 Planning and Budget Process Voting Session. (5:48 PM)

Motion carried:

County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	absent
Precinct 2, Commissioner Karen Sonleitner	-	absent
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Bill Aleshire, Travis County Judge