MINUTES -- SEPTEMBER 18, 1997

TRAVIS COUNTY COMMISSIONERS' COURT

THIRD BUDGET MARK-UP SESSION

On Thursday, the 18th day of September 1997, the Commissioners' Court convened the Third Budget Mark-up Voting Session at 9:16 AM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Anna M. Valdez.

The Commissioners' Court recessed the Third Budget Mark-up Voting Session at 11:58 AM and reconvened the Third Budget Mark-up Voting Session at 2:09 PM.

The Commissioners' Court adjourned the Third Budget Mark-up Voting Session at 5:10 PM.

1. THE TRAVIS COUNTY COMMISSIONERS' COURT WILL CONDUCT BUDGET MARK-UP SESSIONS FOR THE PROPOSED FY 1998 BUDGET. (9:16 AM)

Clerk's Note: Please refer to the following pages for specific Motions and Votes taken by the Court on various issues in the FY 1998 Budget.

CONSTABLE, PRECINCT 2

2. DEPUTY CONSTABLE. (4:28 PM)

Members of the Court heard from: Bob Vann, Constable, Precinct 2.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Biscoe to add an extra \$15,000.00 to the temporary line item to fund a temporary Deputy Constable for Precinct 2, with performance reports to be provided.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

CONSTABLE, PRECINCT 5

3. CLERK IV (4:04 PM)

Members of the Court heard from: Mark McCray, Budget Analyst, Planning and Budget Office (PBO); Bruce Elfant, Constable, Precinct 5; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Biscoe to approve a Clerk IV for the office of Precinct 5 Constable.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	no

4. ASAP VEHICLES (EVALUATED BY VEHICLE USERS' COMMITTEE). (9:58 AM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Mark McCray, Budget Analyst, PBO; Bob Vann, Constable, Precinct 2; Leroy Nellis, Budget Manager, PBO; and Don Wheeler, Division Director, Road Maintenance and Fleet Services, Transportation and Natural Resources (TNR).

Motion by Judge Aleshire and **seconded by** Commissioner Gómez to remove the issue of County vehicle use from the "parking lot" and reassign two vehicles from Constable Precinct 4 to one of the other precincts, and for the Vehicle Users' Committee to be authorized to allocate all of those vehicles according to the schedule.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

COUNTY CLERK

5. INCREASE IN ELECTION WORKER WAGES. (3:35 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Motion by Commissioner Bristol and **seconded by** Commissioner Biscoe to provide \$12,207.00 to fund a salary increase for election workers.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

DISTRICT ATTORNEY

6. PROGRAM MANAGER FOR COMMUNITY PROSECUTION. (2:45 PM)

Members of the Court heard from: Ronald Earle, Travis County District Attorney; Rosemary Lehmberg, First Assistant District Attorney; Vicky Skinner, Director of Administration, Travis County District Attorney's Office; and Alan Miller, Budget Analyst, PBO.

Motion by Commissioner Bristol and **seconded by** Commissioner Gómez to add the Program Manager for Community Prosecution to the budget.

A Question on the Motion was called by Commissioner Sonleitner.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

EARMARKS ON ALLOCATED RESERVE

7. CATEGORY 3: ITEMS ALREADY CONTAINED IN PRELIMINARY BUDGET BUT POSSIBLE FOR BEING REMOVED FROM THE DEPARTMENT AND ADDED TO ALLOCATED RESERVE. (5:00 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Karen Shafer Castro, Senior Budget Analyst, PBO.

Motion by Judge Aleshire and **seconded by** Commissioner Gómez to move \$449.908.00 out of the appropriated items and move all of it, except for \$226,920.00, and add it to increase the Allocated Reserves, which will increase Allocated Reserves and decrease the appropriated items, where those are located, and move the \$226,920.00 out of the CAR expenditure items and put it in the CAR reserve.

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EMERGENCY SERVICES

8. FUNDING FOR FY 98 INTERLOCAL FOR EMS SERVICES (INCLUDED IN CURRENT LEVEL DEPARTMENT BUDGET). (4:42 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Judge Aleshire and **seconded by** Commissioner Gómez to provide \$200,000.00 for FY 98 interlocal for EMS service, leaving \$285,000.00 to the remaining fund, so that the County will only pay for EMS calls in unincorporated areas.

A Clarification was made of the previous Motion by Judge Aleshire that the intent of the previous Motion was not that the County would disturb anything in the operation (and does not believe that it would) but would attempt to reconcile the budget with the contract.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	no
	Precinct 3, Commissioner Valarie Scott Bristol	-	no
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

Clerk's Note: Judge Aleshire clarified that the intent of the previous Motion and Vote was for the County to pay 85% of the calls outside the City of Austin, but Countywide in unincorporated areas. Commissioner Gómez concurred.

FACILITIES MANAGEMENT

9. INTERNALLY FUND FINANCIAL ANALYST STAFF FROM ACTUAL INTERNAL SAVINGS AND REALLOCATION FROM FY 97 CFL TO BE PROVIDED BY FACILITIES MANAGEMENT FOR REVIEW AND COURT APPROVAL. (4:16 PM)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Karen Shafer Castro, Senior Budget Analyst, PBO; and Kevin Bailey, Director, Facilities Management.

Motion by Judge Aleshire and **seconded by** Commissioner Biscoe to put the position of Financial Analyst for Facilities Management on the list for Allocated Reserves subject to their providing supplemental information to PBO regarding performance measures.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

10. IV D MASTERS COURT. (9:55 AM) (3:55 PM)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; and Kevin Bailey, Director, Facilities Management.

Motion by Judge Aleshire and **seconded by** Commissioner Biscoe to earmark Allocated Reserves in the rough amount of \$80,550.00, but request that Staff work on expediting a solution for IV D Masters Court so that it is implemented well before the end of FY 98.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

FY 98 CAPITAL ISSUES

11. ATTACHMENT A – FY 97 CAR ITEMS TO BE REBUDGETED IN FY 98. (10:38 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Leroy Nellis, Budget Manager, PBO; and Christian Smith, Executive manager, PBO.

Motion by Commissioner Bristol and **seconded by** Commissioner Sonleitner to include in CAR the \$996,976.00 to be rebudgeted as recommended by PBO, the result being that CAR increases by the same amount.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	abstain

12. ATTACHMENT A – STATUS OF CAR RESERVE EARMARKS. (10:43 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; and Christian Smith, Executive Manager, PBO.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Gómez to accept the PBO recommendation of \$390,771.00 in potential earmarks to the CAR.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

13. ATTACHMENT B – ANALYSIS OF OUTSTANDING CERTIFICATES OF OBLIGATION AND FY 98 BUDGET RECOMMENDATIONS FOR UNENCUMBERED BALANCES – (FUND 402 & FUND 413). (10:43 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Gómez and **seconded by** Commissioner Bristol to accept the PBO recommendation that Funds 402 and 413 (remaining fund balances) be used to retire outstanding debt.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

14. ATTACHMENT B – FUND 423 - ISSUED 1993. (10:48 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO.

Motion by Commissioner Bristol and **seconded by** Commissioner Gómez to accept the PBO recommendation regarding Fund 423 (rebudget \$361,711 and allow PBO staff to do an analysis on the \$270,100).

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

15. ATTACHMENT B – FUND 425 - ISSUED 1994. (10:53 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; and Kevin Bailey, Director, Facilities Management.

Motion by Commissioner Gómez and seconded by Commissioner Bristol to accept the PBO recommendation regarding Fund 425.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

16. ATTACHMENT B – FUND 428 - ISSUED FY 95. (10:58 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Joe Gieselman, Executive Manager, TNR; and Steve Manilla, Director of Engineering and Planning, TNR.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Biscoe that in Fund 428, those funds be rebudgeted as recommended by PBO, with the exception that the \$55,995.00 related to High Accident - Short Term be placed as an earmark against CAR reserves.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

17. ATTACHMENT B – FUND 431 - ISSUED FY 96. (11:08 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Joe Gieselman, Executive Manager, TNR; Steve Cole, Senior Budget Analyst, PBO; Leroy Nellis, Budget Manager, PBO; and Brad Powell, Assistant Director, Information and Telecommunications Systems (ITS).

Motion by Commissioner Bristol and seconded by Commissioner Gómez to accept PBO recommendation on Fund 431.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	absent
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

18. ATTACHMENT B – FUND 433 - ISSUED FY 97. (11:14 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Christian Smith, Executive Manager, PBO; Joe Gieselman, Executive Manager, TNR; and Steve Manilla, Director of Engineering and Planning, TNR.

Motion by Commissioner Bristol and seconded by Commissioner Gómez to accept staff recommendation on Fund 433.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

19. ATTACHMENT C – STATUS OF FY 98 CAPITAL ISSUES AND RESOURCES – SUMMARY OF PERMANENT IMPROVEMENT BONDS/CERTIFICATES OF OBLIGATION FOR ROAD AND PARK PROJECTS TO BE REBUDGETED IN FY 98. (11:23 AM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; Christian Smith, Executive Manager, PBO; and Carol B. Joseph, Assistant Director, TNR.

Motion by Commissioner Bristol and **seconded by** Commissioner Gómez to accept staff recommendations on Permanent Improvement Bonds, C.O.'s for road and park projects rebudgeted in 1998, and the Permanent Improvement Bonds to be rebudgeted as presented (today) by staff.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

20. CORRECTIONS LIST. (11:50 AM) (2:09 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Christian Smith, Executive Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Motion by Commissioner Bristol and seconded by Commissioner Gómez to approve the Corrections List.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

21. PARKING LOT. (2:56 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Jessica Rio, Budget Analyst, PBO; Carol B. Joseph, Assistant Director, TNR; and Karen Shafer Castro, Senior Budget Analyst, PBO.

Motion by Commissioner Sonleitner and seconded by Commissioner Biscoe to approve the Parking Lot and items added for funding.

Clerk's Note: The Court did not take a Vote on the Standing Motion.

A Revised Motion was offered by Commissioner Sonleitner and seconded by Commissioner Bristol to move the "parking lot" with the provision that the spot reconstruction crew come out of Road and Bridge and that an equal amount of money that is needed for the spot reconstruction crew be pulled out from umbrella, General Fund monies.

A Clarification was made of the previous Motion by Judge Aleshire that staff move salaries out of the Road and Bridge Fund, from the Common Management Function Division to the General Fund, which will have a net cost of approximately \$910,000.00. The effect on the General Fund is all Operating, not Capital, because it is not salaries. Approximately \$691,000.00 worth of salaries will hit the General Fund. All except \$41,430.00 will hit the General Fund salary side, and \$41,430.00 will hit the Capital side. Added to the Operating or Personnel side of the General Fund, will be \$691,968.00. In addition to that, the rest of the items listed in the "parking lot" (Revised CPS Request -- \$113,060.00; Microsoft Project Software -- \$5,000.00; Substance Abuse Counselor -- \$23,308.00; and 1 FTE Investigator -- \$36,585.00) will hit the balance in the General Fund, with \$41,430.00 hitting the Capital in the General Fund. After these salaries are deducted from the Road and Bridge Fund, added to the Road and Bridge would be \$330,968.00 for Road and Bridge Operations, and \$361,000.00 for Capital.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

22. RESOURCES BEFORE THE COURT (5:05 PM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Gómez that the Court attach \$973,515.00 in available capital toward the IJS project and \$1,974,593.00 be applied toward the Market Salary Survey.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

A Clarification was made of the previous Motion and Vote by Judge Aleshire that the intent of the previous Motion was to first back out the amount needed for Unallocated Reserve, and then put the remainder toward the IJS project (regarding the \$973,515.00).

A Clarification was made of the previous Motion and Vote by Commissioner Sonleitner that whatever available capital is left on the table be applied toward the IJS project and whatever the number is remaining on the upside is applied to the Market Salary Survey.

HEALTH AND HUMAN SERVICES DEPARTMENT

23. WATER DELIVERY SUBSIDY. (3:39 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; and Alan Miller, Budget Analyst, PBO.

Motion by Judge Aleshire and **seconded by** Commissioner Biscoe to reduce the \$40,000.00 for the Water Delivery Program to \$23,000.00

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

24. ADULT GUARDIANSHIP. (3:40 PM)

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO; Alan Miller, Budget Analyst, PBO; and Stephen Williams, Executive Manager, Austin-Travis Health and Human Services Department and Veterans Affairs Services.

Motion by Judge Aleshire and **seconded by** Commissioner Biscoe to take \$72,351.00 from the CAN Line Item to the appropriate Line Item in Judge Herman's budget for Adult Guardianship.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

25. JONESTOWN COMMUNITY CENTER RENOVATIONS. (3:56 PM)

Members of the Court heard from: Karen Shafer Castro, Senior Budget Analyst, PBO; and Stephen Williams, Executive Manager, Austin-Travis Health and Human Services Department and Veterans Affairs Services.

Motion by Commissioner Sonleitner and **seconded by** Commissioner Biscoe to add \$20,000.00 for an up-front payment to the City of Jonestown to carry out renovations on the Community Center and fund \$14,742.00 for rental increases, both expenses "parked" in Health and Human Services.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

RISK MANAGEMENT

26. STATUS OF RISK MANAGEMENT. (9:40 AM) (2:12 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Daniel Mansour, Risk Manager, Human Resources Management Department (HRMD); Rebecca Thompson, Financial Reports Manager, Travis County Auditor's Office; and Susan Spataro, Travis County Auditor.

Motion by Commissioner Bristol and **seconded by** Commissioner Gómez to allow staff to go forward with the proposed budget based upon revisions presented (today) by staff on the Risk Management Fund.

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

ADJOURNMENT

Motion by Judge Aleshire and **seconded by** Commissioner Sonleitner to adjourn the Third Budget Mark-up Voting Session. (5:10 PM)

Motion carried:	Precinct 1, Commissioner Samuel T. Biscoe	-	yes
	Precinct 2, Commissioner Karen Sonleitner	-	yes
	Precinct 3, Commissioner Valarie Scott Bristol	-	yes
	Precinct 4, Commissioner Margaret J. Gómez	-	yes
	County Judge Bill Aleshire	-	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Bill Aleshire, Travis County Judge