

**MINUTES OF MEETING--APRIL 2, 1996**

**TRAVIS COUNTY COMMISSIONERS' COURT**

On the 2nd day of April 1996, the Travis County Commissioners' Court convened the Voting Session at 9:17 AM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Julianne Rompel.

The Commissioners' Court recessed the Voting Session at 12:03 PM and reconvened the Voting Session at 1:38 PM.

The Commissioners' Court retired to Executive Session at 4:51 PM and reconvened the Voting Session at 5:59 PM.

The Commissioners' Court adjourned the Voting Session at 6:00 PM.

**CITIZENS COMMUNICATION**

District Judge Joe Hart introduced the new director of Court Management and Operations, Ron Ledford. Bruce Elfant, Constable, Precinct Five, introduced Dr. Ruth Caine, Principal, Lanier High School, and Lanier High School Students, Dee Carter, Tom Neugen, Viniam Fantu, and Nicholas Hibbs--students sponsoring International Day Without Violence, April 4, 1996. (9:18 AM)

Members of the Court heard from Bob Barstow. (9:43 AM)

**RESOLUTIONS & HEARINGS**

1. APPROVE RESOLUTION HONORING: MR. WALTER SHULER, SR., MS. FLORENCE MACKLIN, MS. ANNE LAWLOR, MR. JOHN ZIMMERMAN, MR. BRUCE AND MRS. DIANE SANDERS FOR RECEIVING THE 1996 "FIVE WHO CARE" AWARDS. (9:25 AM)

Members of the Court heard from Ms. Anne Lawlor, John Zimmerman, Mr. Bruce Sanders, and Mrs. Diane Sanders, recipients of "Five Who Care" awards.

Motion by Commissioner Gómez and seconded by Commissioner Sonleitner to approve the Resolution.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

2. APPROVE RESOLUTION HONORING MICHAEL BROWN, J.R. RUIZ, DAVID GONZALES, ANNE MARIE MENDOZA, AND ERICA TERRELL, FOR RECEIVING THE 1996 "FIVE KIDS WHO CARE" AWARDS. (9:30 AM)

Members of the Court heard from J. R. Ruiz, David Gonzales, and Erica Terrell, recipients of "Five Kids Who Care" awards.

Motion by Commissioner Gómez and seconded by Commissioner Biscoe to approve the Resolution.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

3. APPROVE EXTENSION OF BURNING BAN IN TRAVIS COUNTY. (9:37 AM)

Members of the Court heard from Pete Baldwin, Emergency Management Coordinator, Transportation and Natural Resources.

Motion by Commissioner Sonleitner and seconded by Commissioner Gómez to approve staff recommendations to extend the burning ban for seven days.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

4. APPROVE THE VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT ON LOTS 882 AND 883, THE HILLS OF LAKEWAY, PHASE 9, A SUBDIVISION IN PRECINCT THREE. (9:39 AM)

Motion by Commissioner Bristol and seconded by Commissioner Gómez that the Public Hearing be opened.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

Members of the Court heard from Joe Gieselman, Executive Director of Transportation and Natural Resources.

Motion by Commissioner Bristol and seconded by Commissioner Gómez that the Public Hearing be closed.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

5. APPROVE THE VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT ON LOTS 26 AND 46, SANDY SHORES, A SUBDIVISION IN PRECINCT TWO. (9:39 AM)

Motion by Commissioner Sonleitner and seconded by Commissioner Biscoe that the Public Hearing be opened.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

Members of the Court heard from Joe Gieselman, Executive Director of Transportation and Natural Resources.

Motion by Commissioner Sonleitner and seconded by Commissioner Biscoe that the Public Hearing be closed.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**6. APPROVE A TEMPORARY ROAD CLOSURE OF A SECTION OF CAMERON ROAD FOR THE PURPOSE OF PROVIDING SAFETY FOR THE FILMING OF A MOVIE ON APRIL 3, 1996, IN PRECINCT ONE. (9:40 AM)**

Motion by Commissioner Biscoe and seconded by Commissioner Sonleitner that the Public Hearing be opened.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

Members of the Court heard from Joe Gieselman, Executive Director of Transportation and Natural Resources.

Motion by Commissioner Biscoe and seconded by Commissioner Sonleitner that the Public Hearing be closed.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**7. CONSENT ITEMS**

Motion by Commissioner Sonleitner and seconded by Commissioner Gómez to approve the following Consent Items: 17 (A), 17 (B), 18, 19, 20, and Items C.1 - C.18; excluding Item C.6. (9:55 AM)

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**C.1 RECEIVE BIDS FROM COUNTY PURCHASING AGENT.**

**C.2 AWARD BIDS FOR FOOD ITEMS FOR TRAVIS COUNTY CORRECTIONAL FACILITIES AND JUVENILE DETENTION FACILITIES.**

CONSENT ITEMS CONTINUED:

- C.3 APPROVE COMMISSIONERS' COURT MINUTES FOR MARCH 19, 1996; (RECONVENED MARCH 21, 1996); EXECUTIVE SESSION OF MARCH 21, 1996; AND BUDGET VOTING SESSION OF SEPTEMBER 6, 1995.
- C.4 APPROVE PROCLAMATION OBSERVING APRIL 2, 1996, AS "NATIONAL RECORDS AND INFORMATION MANAGEMENT DAY", IN TRAVIS COUNTY.
- C.5 APPROVE BUDGET AMENDMENTS AND BUDGET TRANSFERS.
- C.6 APPROVE PERSONNEL AMENDMENTS. (9:55 AM)

Consent Item 6 pulled from Consent Items.

Consent Item 6 taken together with Item 8.

Motion by Commissioner Sonleitner and seconded by Commissioner Gómez to approve personnel amendments with the change on the effective completion date for the temporary positions to be effective October 1, 1996.

Members of the Court agreed to divide the vote as follows:

With regard to all personnel amendments with the exception of the Auditor's Office item:

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

With regard to setting the salary of the accounting clerk in the Auditor's Office:

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	abstain

- C.7 APPROVE REAPPOINTMENT OF RICHARD ALEXANDER TO THE CHILDREN'S PROTECTIVE SERVICES BOARD FOR A TERM TO EXPIRE JUNE, 1998.
- C.8 APPROVE BOND FOR RESERVE DEPUTY, MICHAEL S. LANG, IN CONSTABLE, PRECINCT FIVE OFFICE.

## CONSENT ITEMS CONTINUED:

- C.9** APPROVE LICENSE AGREEMENT WITH LAKESIDE VIDEO PRODUCTIONS FOR USE OF CAMERON ROAD FOR FILMING OF "TORNADO ALLEY".
- C.10** APPROVE CONTRACT AWARD FOR THE PROVISION OF ASPHALTIC ROAD MATERIALS DELIVERED, IFB #B960054-JJ, TO THE LOW, QUALIFIED BIDDER, COLORADO MATERIALS CO., IN THE ESTIMATED AMOUNT OF \$819,015.00.
- C.11** APPROVE STATE CATALOG PURCHASE OF OBSYDIAN CLIENT-SYSTEM GENERATION SOFTWARE LICENSE FOR INFORMATION AND TELECOMMUNICATIONS SYSTEMS FROM SYNON CORPORATION.
- C.12** APPROVE STATE TERM CONTRACT PURCHASE FOR HEAVY EQUIPMENT AND ONE (1) 15-PASSENGER VAN FOR THE TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT, IN THE AMOUNT OF \$455,324.12.
- C.13** APPROVE CONTRACT AWARD FOR THE PROVISION OF REPLACEMENT PARTS - 412sp AND 206LIII, IFB #B960053-OJ, TO THE QUALIFIED BIDDER, BELL HELICOPTER TEXTRON.
- C.14** APPROVE THE SALE OF ONE (1) MOBILE HOME TRAILER, PREVIOUSLY DECLARED SURPLUS ON 2/6/96.
- C.15** APPROVE THE FOLLOWING PLATS FOR RECORDING:
- A.** THE LEDGE AT WILD BASIN (SHORTFORM - NO FISCAL REQUIRED - 6 LOTS - 22.695 ACRES - WILD BASIN LEDGE), IN PRECINCT THREE.
  - B.** AMENDED PLAT OF LOTS 39, 40, 41, 46, 53, AND 54, BLOCK "A" AND LOTS 2 AND 3, BLOCK "B" OF THE MEADOWS OF BLACKHAWK - (AMENDED PLAT - NO FISCAL - 8 LOTS - 1.713 ACRES - CENTERWOOD LANE - PFLUGERVILLE ETJ), IN PRECINCT TWO.
  - C.** APPROVE PLAT FOR RECORDING AND POSTING OF LETTER OF CREDIT FOR WEBBERVILLE RIDGE, SECTION ONE - (LONGFORM - FISCAL WITH TRAVIS COUNTY - 21 LOTS - 162.06 ACRES - WEBBERVILLE WAY - OUTSIDE ETJ), IN PRECINCT ONE.
- C.16** APPROVE THE VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT ON LOTS 882 AND 883, THE HILLS OF LAKEWAY, PHASE 9, A SUBDIVISION IN PRECINCT THREE.

CONSENT ITEMS CONTINUED:

- C.17 APPROVE THE VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT OF LOTS 26 AND 46, SANDY SHORES, A SUBDIVISION IN PRECINCT TWO.
- C.18 APPROVE A TEMPORARY ROAD CLOSURE OF A SECTION OF CAMERON ROAD FOR THE PURPOSE OF PROVIDING SAFETY FOR THE FILMING OF A MOVIE ON APRIL 3, 1996.

COUNTY POLICIES AND PROCEDURES

- 8. DISCUSS AND APPROVE CHANGES TO CHAPTER 10 OF THE TRAVIS COUNTY POLICIES AND PROCEDURES MANUAL TO REFLECT NEW LAWS AFFECTING TEMPORARY EMPLOYEES. (9:55 AM)

Members of the Court heard from Joe Gieselman, Executive Director of Transportation and Natural Resources, Willie Ramirez, Human Resource Management, Karen Castro, Planning and Budget; Christian Smith, Executive Director of Planning and Budget; Darwin McKee, Assistant County Attorney; and Leroy Nellis, Planning and Budget.

Motion by Commissioner Bristol and seconded by Commissioner Gómez to approve the changes to Chapter 10 of the Travis County Policies and Procedures Manual to reflect new laws affecting temporary employees.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

- 9. APPROVE INTERNET POLICY ON-LINE SERVICES ACCESS AND USAGE. (10:23 AM)

Members of the Court heard from Alicia Perez, Executive Manager of Administrative Operations; Dana DeBeauvoir, County Clerk; Frank Curcio, Director of Information Systems Management; and Steve Broberg, Records Manager.

Discussion only. Item 9 to be reposted for April 9, 1996.



ADMINISTRATIVE ITEMS

- 10. RECEIVE COMMENTS FROM THE TRAVIS COUNTY CHILD PROTECTIVE SERVICES BOARD. (9:47 AM)

Members of the Court heard from Laverne Redwine, CPS Board Member; A. Christine Parham, CPS Board Member; Beth Holt, CPS Board Member; Walter Timberlake, CPS Board Member; Marshall Rochet, Foster Parent; and Stella Roland, Lead Chairperson of the Child Protective Services Board.

Discussion only.

- 11. DISCUSS AND GIVE STAFF DIRECTION REGARDING THE CURRENT STATUS OF FINDINGS OF THE JUVENILE COURT NEEDS ASSESSMENT RELATING TO THE TEXAS JUVENILE PROBATION REQUEST FOR PROPOSALS FOR CONSTRUCTION FUNDING FOR POST ADJUDICATION BEDS. (10:43 AM)

Members of the Court heard from District Judge Jeanne Muerer, Juvenile Court; Dinah Dinwiddie, Executive Coordinator of Justice and Public Safety; Chief Deputy Juvenile Probation Officer, Estella Medina; Chuck Croslin; and Curtis Pulitzer.

Motion by Commissioner Sonleitner and seconded by Commissioner Gómez to proceed, as it is the Court's opinion that this is heading down the right track.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

Item 11 to be reposted for April 16, 1996.

- 12. APPROVE REQUEST THAT THE INTERFAITH CHAPEL DEVELOPMENT CORPORATION PRESENT TO COMMISSIONERS' COURT INITIATION OF CONSTRUCTION OF AN INMATE CHAPEL AT TCCC WITH THEIR CONCURRENCE. (11:23 AM)

Members of the Court heard from Deacon Dufour, Interfaith Chapel Development Corporation; Chief Deputy, Dan T. Richards, TCSO; Kevin Bailey, Facilities Manager; and Senior Chaplain Tommy McIntosh, TCSO.

Discussion only. Item 12 to be reposted for April 9, 1996.

- 13. AMEND CONTRACT THE GRAEBER, SIMMONS, AND COWAN FOR ARCHITECTURAL AND DESIGN SERVICES ON CJC. (4:51 PM)  
(5:59 AM)

Judge Aleshire announced that Item 13 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27.

Motion by Judge Aleshire and seconded by Commissioner Sonleitner:

- 13. that the Court approve the amount of money to be included in those documents for next week's approval as the amount of \$261,986.50 to settle all claims;
- 21. that the Court reject their offer of \$47,796.00 and to counter in the amount of \$40,000.00;
- 22. to authorize the County Attorney to institute a lawsuit on this illegal subdivision;
- 23. to postpone this item until April 9, 1996;
- 24. to request that the County Attorney's Office assist the Court in being prepared to take action on this item next week;
- 25. to postpone this item until April 9, 1996;
- 26. to repeat this item and that no action be taken today; and
- 27. that the Court does authorize payment in the total amount of \$10,000.00 to Jamie Balagia and Will Atkinson's attorney's fees in Cady/Bethune litigation.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	absent
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**14. APPROVE ELECTION AGREEMENT BETWEEN CITY OF AUSTIN AND TRAVIS COUNTY COVERING THE MAY 4, 1996, ELECTIONS.  
(11:47 AM)**

Members of the Court heard from Dana DeBeauvoir, Travis County Clerk; Chief Deputy County Clerk, Susan Bell; Joy Stallings, Planning and Budget Office; and Lesley Thompson, Elections Supervisor, Travis County Clerk's Office.

Motion by Commissioner Bristol and seconded by Commissioner Sonleitner to indicate that the County does not wish to enter into a joint election agreement with the City of Austin and to direct the clerk to proceed with establishing a paper ballot election on May 4, 1996.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	absent
	County Judge, Bill Aleshire	-	yes

Item 14 to be reposted for April 16, 1996.

**R E C E S S**

Motion by Commissioner Biscoe and seconded by Commissioner Bristol to recess the Voting Session until 1:30 PM. (12:03 PM)

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	absent
	County Judge, Bill Aleshire	-	yes

**15. CONSIDER OPTIONS TO ADDRESS TRAFFIC PROBLEMS IN SPRINGDALE ROAD/FERGUSON LANE AREA, AND TAKE APPROPRIATE ACTION.  
(1:49 PM)**

Members of the Court heard from Joe Gieselman, Executive Director of Transportation and Natural Resources; Assistant County Attorney, Gordon Bowman; and Steve Manilla, Transportation and Natural Resources.

Motion by Commissioner Biscoe and seconded by Commissioner Sonleitner to approve Item 1 and 2 as requested action included in the back-up--this action indicates that the County, by formal vote, communicate to the City of Austin the County's request that Exchange Drive be extended to Ferguson Lane; that the City draw down upon the escrow and build; and, should the City not wish to do so, that they authorize the County to draw down fiscal and assist the City with construction.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

16. DISCUSS AND APPROVE FOR ISSUANCE THE ANNUAL INDEPENDENT AUDIT, RFQ NO. R9600068-OJ. (2:11 PM)

Members of the Court heard from Cyd Grimes, Purchasing Agent; Leroy Nellis, Planning and Budget; Susan Spataro, Auditor; Assistant County Attorney, Barbara Wilson; Diane Warner, Auditor's Office; and Assistant County Attorney, David Escamilla.

**CORPORATIONS**

A. Motion by Commissioner Biscoe and seconded by Commissioner Sonleitner to remove any references to the corporations throughout the RFQ and to allow the corporations to decide on their auditing process.

Maker and second accept the Friendly Amendment by Judge Aleshire that an item be posted on next week's agenda for the road districts to approve the joint RFQ process to show that the road districts met and adopted the RFQ.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	abstain
	Commissioner 4, Margaret Gómez	-	absent
	County Judge, Bill Aleshire	-	yes

ITEM 16 CONTINUED:

REVIEW COMMITTEE

**B.** Motion by Judge Aleshire and seconded by Commissioner Biscoe to approve Item Number Two on the memorandum from Judge Aleshire and Commissioner Biscoe which is to modify this committee to indicate that it will be composed of the audit committee or their designees but that it will be chaired by the Purchasing Agent and supplemented by the Chief Juvenile Probation Officer and the CSCD Director, or their designees.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	opposed
	Commissioner 3, Valarie Bristol	-	opposed
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

A Substitute Motion was made by Commissioner Sonleitner and seconded by Commissioner Bristol to amend the proposed RFQ for the evaluation team only by substituting Cheryll Adair for Samuel Biscoe and that the committee be composed of the original members of Cyd Grimes, Purchasing Agent; Pat Johnson, CSCD; Leroy Nellis, Planning and Budget; Dobbs Rogers, Juvenile Court; and Cheryll Adair, Cash Investment Manager.

Motion failed:	Commissioner 1, Samuel Biscoe	-	opposed
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	opposed
	County Judge, Bill Aleshire	-	opposed

ITEM 16 CONTINUED:

**COMMUNICATIONS**

C. Motion by Commissioner Biscoe and seconded by Commissioner Bristol that communications should be directed through the Purchasing Agent pursuant to the Purchasing Policy.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**SIGNIFICANT LITIGATION DISCLOSURE**

D. Motion by Judge Aleshire and seconded by Commissioner Biscoe to amend the language of Page 10, Part 1, Section B, Paragraph 2.5 as follows:

"no significant litigation problems or disciplinary actions by the SEC or others (provide a statement disclosing any such items)".

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**STAFFING/KEY PERSONNEL**

E. Motion by Commissioner Biscoe and seconded by Commissioner Gómez to amend the language at the end of the paragraph of Page 9, Part 1, Section B, II(B) "Staffing and Key Personnel" as follows:

", knowledge of Texas Juvenile Probation Commission State Aid Agreement, and the Texas Department of Criminal Justice Financial Management Manual for CJAD Funding".

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

ITEM 16 CONTINUED:

**AFFIRMATIVE STATEMENT OF INDEPENDENCE FROM TRAVIS COUNTY**

F. Motion by Judge Aleshire and seconded by Commissioner Biscoe to insert on Page 12, Part 1, Section B, Paragraph 2.8, "Independence", as follows:

"The Offeror should provide an affirmative statement that it is and will (during the term of the contract) remain independent of Travis County, its officers, and key employees in County financial operations, as defined....."

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**KEY PERSONS LIST**

G. Motion by Consensus to request that the Purchasing Agent, when the contract is prepared, follow the procedures to supplement the Key Persons list with those who actually serve on the Review Committee.



ITEM 16 CONTINUED:

**EVALUATION FACTORS**

**H.** Motion by Commissioner Bristol and seconded by Commissioner Biscoe that the Court reaffirm Page 6, Section 10, Professional Services, that this contract will be exempt; that the Court strike on Page 20, regarding the new proposed 2.7 Compliance with the Ethics Policy, the points from the Evaluation Factors; and to add a sentence that this will be a qualifier.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

**ASSIGNMENT OF POINTS**

**I.** Motion by Commissioner Biscoe and seconded by Commissioner Sonleitner to change the assignment of points on Item 2.2 from 20 points to 25 points.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

ITEM 16 CONTINUED:

**SPECIFIC REQUIREMENTS**

**J.** Motion by Judge Aleshire to incorporate the amended language as a separate option to be proposed to allow the Court to make a final decision when the final recommendations are received; to have the external auditor, for the next year, look broader and deeper at this organization as it relates specifically to the internal controls and "protection of assets" area of our financial operation; and to request that the external auditor perform a comparison to the 1992 and 1994 updates to the Treadway Commission reports.

Motion withdrawn.

**REPORTS TO BE ISSUED**

**K.** Motion by Commissioner Sonleitner and seconded by Commissioner Biscoe to amend page 23, section 3, Auditing Standards to be Followed, to add words, "to meet the requirements of the RFQ it is required that the audit and the required reports be performed in accordance with..."

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire	-	yes

ITEM 16 CONTINUED:

**APPLICABLE LAWS AND REGULATIONS**

L. Motion by Judge Aleshire and seconded by Commissioner Biscoe to amend the existing Item 4--to add to this Item--the provisions of the local government code which relate to the County's finances and purchasing laws and the regulations which are established by the State Comptroller's Office, as well as, the County's own formally-adopted policies for investments, purchasing, budget rules, fixed assets, risk management--all items which are in the County Manual; and that the following language be added to the RFQ, Item 4, "without expanding the scope of the audit, including, but not limited to....".

Maker and second accept the Friendly Amendment by Commissioner Biscoe that Travis County will call to the proponent's attention, the reference of laws and regulations of special importance.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

Motion by Commissioner Sonleitner that the Court retain the language which is currently in the RFQ under Item 4, Section 4,"a report on compliance with applicable laws and regulations,".

Motion withdrawn.

ITEM 16 CONTINUED:

**REPORTING TO THE COMMISSIONERS' COURT AND DISTRICT JUDGES**

M. Motion by Judge Aleshire and seconded by Commissioner Biscoe to add the following language to Item 4, "significant audit adjustments and any known implications of audit adjustments".

Vote by Consensus.

**IMPLEMENTATION**

N. Motion by Judge Aleshire and seconded by Commissioner Biscoe to approve Item 10 in the memorandum from Judge Aleshire and Commissioner Biscoe which requests the insertion in Part II, Paragraph 8, Section 8.1, Primary Government Audit, of the following language, "The firm selected will initiate an invitation to the appropriate official(s) for each of the conferences listed below."; the deletion of the third bullet language and the insertion of the following as the first bullet: "\*Entrance Conference with the Travis County Commissioners' Court (or its designees) as scheduled by the Commissioners' Court. The purpose of the meeting will be to discuss the independent auditor's responsibilities (as stated in GAGAS Chapter 5.5 - 5.10) in performing this contract, including their responsibilities for testing and reporting on internal controls and compliance with laws and regulations"; under "Progress Conferences", (Page 30), striking the second bullet and substituting the following for the second bullet, "\*Progress conference with the Travis County Commissioners' Court (or its designees) as scheduled by the Commissioners' Court"; to insert the following after the words "Exit Conferences", (Page 30), "Exit conference with the Travis County Commissioners' Court (or its designee) and the Audit Committee. The purpose of these meetings will be to discuss significant issues discussed with management"; and to add the following language to the paragraph titled "Final Report", (Page 30), "The firm selected will provide copies of its final audit report, management letter (including County's responses), and other reports, and recommendations at the same time to the Travis County Commissioners' Court, the Audit Committee, the District Judges, and the County Auditor".

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	opposed
	Commissioner 3, Valarie Bristol	-	opposed
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

ITEM 16 CONTINUED:

**SINGLE AUDIT REPORT**

**O.** Motion by Judge Aleshire and seconded by Commissioner Biscoe to approve Item 11 in the memorandum from Judge Aleshire and Commissioner Biscoe which adds the following language to Page 31, Part II, Paragraph 8, 8.2, "Single Audit Report", "and other officials as stated in 8.1".

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

**BACKGROUND INFORMATION**

**P.** Motion by Judge Aleshire and seconded by Commissioner Sonleitner to amend the language in Part II, Paragraph 11, 11.1, "Background Information", (Page 33), third paragraph, fourth sentence, to read: "The County is in the process of soliciting proposals for (STRIKE: "designing an Integration") computer software and hardware for an Integrated Justice System (IJS) which will include both operational and financial functions".

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

ITEM 16 CONTINUED:

**INVOICING -- PAYMENT SCHEDULE**

**Q.** Motion by Judge Aleshire and seconded by Commissioner Biscoe to approve Item 13 in Judge Aleshire and Commissioner Biscoe's memorandum which reads as follows: (Page 49), Part III, Special Provisions, Paragraph 6, "Payments": "After the second paragraph in 6.1 strike the words "County Auditor, P. O. Box 1748, Austin, Texas 78767", and substitute the following: "Payment shall be made by check or warrant by Travis County upon delivery and acceptance of service and submission of an invoice in compliance with this section to the address below for work described in this contract:

Travis County Judge  
P. O. Box 1748  
Austin, Texas 78767"

and, pursuant to the recommendation by Assistant County Attorney Barbara Wilson, to make changes to the RFQ as follows: to delete the first sentence in the second paragraph in Section 6.1 and the last sentence in the second paragraph in Section 6.1; to delete Section 6.2 and replace this section with a statement which states that the schedule of payments will be negotiated as part of the agreement negotiations and an agreement for this would be made during the negotiation process; to change the portion of Item 13 which refers to sending of the original invoice to the County Judge and amend this portion to read that the original invoices will be sent to the Auditor and a copy of the invoices will be sent to the County Judge; and, to authorize, upon recommendation of the County Attorney's Office, that the other technical changes to the document may be made.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

**FINAL DRAFT**

**R.** Motion by Commissioner Bristol and seconded by Commissioner Gómez to approve the RFQ document, as amended.

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	yes
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

17. APPROVE GRANT PROPOSALS, APPLICATIONS, AND PERMISSION TO CONTINUE. (9:55 AM)
- A. APPROVE CANDIDATE PROJECT AND 20% MATCHING FUNDS FOR STATEWIDE TRANSPORTATION ENHANCEMENT PROGRAM.
- B. APPROVE ACCEPTANCE OF GRANT FROM CAPCO FOR TRAVIS COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT FOR PROJECT HAP'N.

Items 17 (A) and 17 (B) added to Consent Items.

18. RECEIVE REVENUE AND EXPENDITURE REPORTS FOR THE MONTH OF FEBRUARY, 1996. (9:55 AM)

Item 18 added to Consent Items.

19. REVIEW TREASURER'S REPORT AND GRANT ORDER APPROVING TREASURER'S REPORT. (9:55 AM)

Item 19 added to Consent Items.

20. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:55 AM)

Item 20 added to Consent Items.

21. AUTHORIZE COUNTY ATTORNEY TO ACCEPT, REJECT, OR COUNTER SETTLEMENT OFFER IN STATE OF TEXAS V. JACTON CORPORATION, ET AL, CAUSE NO. 2042; CIP NO. 3-006B, PARCEL 35, F.M. 2304/MANCHACA ROAD; (GIESELMAN; CONDEMNATION) (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071 AND 551.072). (1:38 PM) (4:51 PM) (5:59 PM)

Members of the Court heard from Terry Gray, Attorney for Jacton Corporation.

Judge Aleshire announced that Item 21 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

22. AUTHORIZE COUNTY ATTORNEY TO INSTITUTE LAWSUIT SEEKING DAMAGES, PENALTIES AND PERMANENT INJUNCTION AGAINST ILLEGAL SUBDIVISION OWNER BY DAVID GRAY, AND DORIS K. LOWE, D/B/A HRG, INC., AND AUTHORIZE THE APPROVAL OF LITIGATION EXPENSES. (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 22 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

23. RECEIVE BRIEFING FROM COUNTY ATTORNEY ON DEVELOPMENTS RELATED TO COMMUNICATIONS WITH THE FEDERAL AVIATION ADMINISTRATION AND AUTHORIZE APPROPRIATE ACTION. (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 23 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

24. CONSIDER EMPLOYMENT OF OUTSIDE COUNSEL FOR TRAVIS COUNTY CONCERNING KOBUS VS. TRAVIS COUNTY, ET. AL. (KEEL - FALSE ARREST ACTION). (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 24 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

25. AUTHORIZE COUNTY ATTORNEY TO MAKE, ACCEPT, OR REJECT SETTLEMENT OFFER CONCERNING ANNETTE KOBUS VS. TRAVIS COUNTY, ET. AL. (KEEL - FALSE ARREST ACTION). (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 25 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.



26. CONDUCT PERFORMANCE APPRAISALS FOR EXECUTIVE MANAGERS. (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.074). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 26 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

27. AUTHORIZE FINAL PAYMENT PURSUANT TO SETTLEMENT OF FLOYD CADY ET AL. VS. TRAVIS COUNTY, TEXAS; CAUSE NO. A-94-CA-451 AA (CONSOLIDATED WITH GREGORY BETHUNE, ET AL. VS. TRAVIS COUNTY, TEXAS; CAUSE NO. A-94-CA-766 AA); PROVIDE DIRECTION AND/OR TAKE APPROPRIATE ACTION. (EXECUTIVE SESSION ALSO, PURSUANT TO TEX. GOV'T CODE, ANN. SECTION 551.071). (4:51 PM) (5:59 PM)

Judge Aleshire announced that Item 27 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 13, 21, 22, 23, 24, 25, 26, and 27. Refer to Item 13 to a summary of the Court's action on this Item.

**A D J O U R N M E N T**

Motion by Commissioner Sonleitner and seconded by Commissioner Biscoe to adjourn the Voting Session. (6:00 PM)

Motion carried:	Commissioner 1, Samuel Biscoe	-	yes
	Commissioner 2, Karen Sonleitner	-	yes
	Commissioner 3, Valarie Bristol	-	absent
	Commissioner 4, Margaret Gómez	-	yes
	County Judge, Bill Aleshire-		yes

**MINUTES APPROVED BY THE COMMISSIONERS' COURT**

**Date of Approval**

**Bill Aleshire, Travis County Judge**