

**RECEIVED**

By GRISELDA VELASQUEZ at 3:50 pm, Feb 24, 2023

**REVISED**



# TRAVIS COUNTY COMMISSIONERS COURT

Travis County  
Administration Building  
Commissioners Courtroom  
700 Lavaca Street  
Austin, TX 78701

**Andy Brown**  
County Judge

**Jeffrey W. Travillion, Sr.**  
Commissioner  
Precinct 1

**Brigid Shea**  
Commissioner  
Precinct 2

**Ann Howard**  
Commissioner  
Precinct 3

**Margaret J. Gómez**  
Commissioner  
Precinct 4

## **AGENDA** **VOTING SESSION • TUESDAY, FEBRUARY 28, 2023 • 9:00 AM**

This meeting may include one or more members of the Commissioners Court that will participate by videoconference. The presiding officer and a quorum of the Court will be physically present and it is their intent to preside over the meeting at the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, Austin, Texas 78701. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

Members of the public may give comment before the Commissioners Court on any item listed on this agenda during the time the item is taken up by appearing in person or by calling (800) 304-1055.

During Public Communication, members of the public may communicate to the Court about County issues not on the agenda. Members of the public can appear in person or by calling (800) 304-1055 for Public Communication.

During Public Communication, County Announcements, or any other subject not specifically noticed on this agenda, the Court cannot deliberate; Court members may interact only by providing factual information or recite existing policy in response to an inquiry. Discussion about the subject of the inquiry must be restricted to proposing the subject be placed on a future meeting's agenda.

The public may also view this meeting while in progress online at either of the following:

<https://traviscountytexas.gov/tctv/watch>  
<https://traviscotx.civicclerk.com/web/home.aspx>

An electronic copy of the agenda and agenda packet can be found at:

<https://traviscotx.civicclerk.com/web/home.aspx>

For press inquiries, please email [PIO@traviscountytexas.gov](mailto:PIO@traviscountytexas.gov) or call (512) 854-8740.

### **CALL TO ORDER**

### **PUBLIC COMMUNICATION**

### **COUNTY ANNOUNCEMENTS**

#### RETURN CERTIFYING POSTING OF NOTICE

I hereby certify that this notice is the true and correct copy of Notice of Meeting received by me on the time and date stamped hereon and that I posted a true and correct copy of this Notice electronically



Dyana Limon-Mercado, County  
Clerk Travis County, Texas  
By Deputy

*[Signature]*  
G. VELASQUEZ

**CONSENT**

- C1. Receive bids from County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Brown)
- C3. Authorize the County Treasurer to invest County funds. (Judge Brown)
- C4. Approve the minutes for the Voting Session February 21, 2023. (Judge Brown)

**PUBLIC HEARINGS**

- 1. Receive comments regarding a request to authorize the filing of an instrument to vacate a drainage easement recorded as document #2018176735 of the Official Public Records of Travis County and associated with Easton Park Section 2C, Phase 4 subdivision, in Precinct Four. (Commissioner Gómez)
- 2. Receive comments regarding a resolution of no objection for Daffan Flats to be located at 7400 Daffan Ln, Austin, Texas 78724. (Commissioner Travillion)
- 3. Receive comments regarding the issuance of a Mass Gathering Permit for the Luck Reunion event to be held on March 16, 2023, at 1100 Bee Creek Road, Spicewood, TX. 78669. (Judge Brown)

**RESOLUTIONS & PROCLAMATIONS**

- 4. Approve Proclamation Recognizing the 94th Anniversary of the League of Latin American Citizens (LULAC) and designating the week of February 27th through March 3rd as "LULAC Week" in Travis County. (Commissioner Gómez)
- 5. Approve a proclamation recognizing the retirement of Sherine Thomas for her 27 years of service to Travis County and its residents. (Commissioners Shea & Gómez)

**AUDITOR**

- 6. Consider and take appropriate action on Management Representation Letter to be provided to Atchley & Associates, LLP regarding the fiscal year 2022 County-wide annual financial audit. (Judge Brown)

**EMERGENCY SERVICES**

7. Consider and take appropriate action regarding the following:
  - A. Outdoor burning in the unincorporated areas of Travis County
  - B. County response to natural disaster or other emergency, including response, recovery and rehabilitation efforts resulting from Winter Storm Mara  
(Judge Brown)
8. Receive briefing and take appropriate action regarding items related to the County's response to and recovery from COVID-19 and other health crises, including but not limited to:
  - A. Periodic update from the Austin/Travis County Public Health Authority
  - B. Other necessary measures and actions, including any legal actions, steps, orders, policies, or communications related to COVID-19 and other health crises, and measures necessary to protect public health and safety of employees and residents  
(Judge Brown)
9. Consider and take appropriate action regarding the issuance of a Mass Gathering Permit for the Luck Reunion event to be held on March 16, 2023, at 1100 Bee Creek Road, Spicewood, TX. 78669. (Judge Brown)

**HEALTH & HUMAN SERVICES**

10. Consider and take appropriate action to approve the reallocation of \$300,000 of CDBG funds to the Kennedy Ridge Wastewater Improvements project. (Judge Brown & Commissioner Gómez)
11. Consider and take appropriate action on a resolution of no objection for Daffan Flats to be located at 7400 Daffan Ln, Austin, Texas 78724. (Commissioner Travillion)
12. Consider and take appropriate action to approve the final draft of the substantially amended PY16, PY17, and PY18 Action Plans. (Judge Brown & Commissioner Gómez)
13. Consider and take appropriate action on modification request to Contract No. 4400006285 with Workforce Solutions. (Judge Brown & Commissioner Gómez)

**INTERGOVERNMENTAL RELATIONS**

14. Consider and take appropriate action on appointments to the Austin/Travis County Public Health Commission Board of Directors. (Commissioner Travillion)

**JUSTICE & PUBLIC SAFETY**

15. Receive state required Racial Profiling Report for calendar year 2022 from the Travis County Sheriff's Office. (Commissioner Shea)

**PLANNING & BUDGET**

16. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
17. Consider and take appropriate action on the FY 2024 Budget Guidelines. (Commissioner Gómez)
18. Consider and take appropriate action on request to authorize Investment Management to advertise and distribute Request for Application (RFA) for Depository Bank Services. (Commissioner Gómez)
19. Consider and take appropriate action on the opportunity to provide public comment on the Texas Department of Transportation's Draft Environmental Impact Statement for the I-35 Capital Express Central Project as it relates to Palm School. (Commissioners Travillion & Gómez)

**PURCHASING**

20. Approve contract award for Tom Sassman Road at Maha Creek, IFB No. 2209-003-PH, in the amount of \$5,390,560.60, to Capital Excavation Company. (Transportation & Natural Resources) (Commissioner Travillion)
21. Approve issuance of a Request for Information for water bottling during emergency declaration. (Emergency Services) (Judge Brown & Commissioner Travillion)
22. Approve Contract No. 4400006632 with Glumac, Inc. in the amount of \$57,000.00, for professional engineering services for the University Savings Building 1<sup>st</sup> Floor Public Defender's Office. (Facilities Management Department) (Commissioner Travillion)

TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION  
**TUESDAY, FEBRUARY 28, 2023**

23. Approve contract award for Rifle Lasers, IFB No. 2211-006-JR, in the amount of \$55,780.00, to the lowest responsive bidder, Daniel Dover dba Down Range Thermal. (Travis County Sheriff's Office) (Commissioner Travillion)
24. Consider and take appropriate action to receive a briefing from stakeholders regarding electronic monitoring services, and to provide direction to the Purchasing Agent to solicit requirements for Electronic Monitoring Services or to exempt services from competitive bidding. (Travis County Community Justice Services, Juvenile Probation Department, and Travis County Sheriff's Office) (Commissioner Travillion)
25. Approve Change Order No. 2 to Contract No. 4400006531 with Emerson Construction, in the amount of \$246,371.03 for completion of the Arkansas Bend Park Phase II Project. (Transportation & Natural Resources) (Commissioner Travillion)

**TECHNOLOGY & OPERATIONS**

26. Consider and take appropriate action on the following Personnel Amendments:
  - A. Routine Personnel Actions
  - B. Non-Routine Personnel Actions  
(Commissioners Travillion & Gómez)
27. Consider and take appropriate action to add the Constable Cadet title to the Non-TCSO POPS Scale. (Commissioners Travillion & Gómez)
28. Consider and take appropriate action regarding renewal of the License Agreement between Travis County and Southwestern Travis County Groundwater Conservation District to use 630 square feet of space in Precinct 3 Office Building A, 2nd floor, room 224, located at 8656 State Hwy 71 West, Austin, Texas. (Commissioner Howard)
29. Consider and take appropriate action on a total loss accident that occurred on May 20, 2021. (Commissioners Travillion & Gómez)
30. Consider and take appropriate action on the compensation recommendation from the Travis County Compensation Committee. (Commissioners Travillion & Gómez)
31. Consider and take appropriate action for market peers for the Market Salary Survey Project for FY 2023. (Commissioners Travillion & Gómez)

**TRANSPORTATION & NATURAL RESOURCES**

32. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a drainage easement recorded as document #2018176735 of the Official Public Records of Travis County and associated with Easton Park Section 2C, Phase 4 subdivision, in Precinct Four. (Commissioner Gómez)
33. Consider and take appropriate action on the submission of comments by the Commissioners Court for the I-35 Capital Express Central Project draft Environmental Impact Statement (EIS) and the Preferred Alternative. (Commissioner Shea)
34. Consider and take appropriate action regarding an exemption from platting requirements for the 15003 Chaparral Vistas Condominium Project in Precinct Three. (Commissioner Howard)
35. Consider and take appropriate action regarding the following requests for Howard Lane Phase 3:
  - A. Conditional approval of the Howard Lane Phase 3 Final Plat, approval subject to the completion of the outstanding items listed in the review comment report that has been sent to the applicant (Final Plat - 152 single-family lots – 5,291 linear feet of proposed streets – 29.118 acres – East Howard Lane - water and wastewater provided by the City of Austin - City of Austin's two-mile ETJ)
  - B. Approve the Travis County Subdivision Construction Agreement with Clayton Properties Group, Inc. in Precinct Two (Commissioner Shea)

TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION  
TUESDAY, FEBRUARY 28, 2023

36. Consider and take appropriate action regarding the following requests for Turner's Crossing South Phase 2:
- A. Turner's Crossing South Phase 2 is a Final Plat out of the June 18, 2019 Commissioners Court approved Preliminary Plan. The Final Plat consists of 200 single- family lots and three landscape and drainage lots on 49.439 acres. There are 7,546 linear feet of proposed streets. Water, fire flow and wastewater will be provided by the City of Austin. Parkland will be dedicated to the City of Austin and the applicant will post alternative fiscal in accordance with House Bill 3167. The Travis County Fire Marshal has approved the plat with two different access streets once Phase 1 is completed – Phase 1 is currently approved and has posted alternative fiscal to begin construction. Phase 2 must do the same until Phase 1 is recorded.
  - B. The applicants, Meritage Homes of Texas, LLC, Trendmaker Homes, Inc., and Taylor Morrison of Texas, Inc. wish to enter into a Standard Construction Agreement with Travis County (Commissioner Gómez)
37. Set a public hearing on March 28, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 1306 and 1307, Apache Shores Section 2, a subdivision in Precinct Three. (Commissioner Howard)
38. Set a public hearing on March 28, 2023, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located along the common lot line of Lots 20 and 21, Block P, Apache Shores Section 5, a subdivision in Precinct Three. (Commissioner Howard)
39. Set a public hearing on March 21, 2023, to receive comments concerning a temporary detour and restriction of all traffic on Tom Sassman Road beginning on or about April 3, 2023, and continuing through December 31, 2023, or until work is complete, in Precinct Four. (Commissioner Gómez)

**OTHER**

40. Consider and take appropriate action regarding new contracts to provide election services for the following entities located in Travis County for the May 6, 2023 election
- A. 2023 City of Austin Election Agreement
  - B. 2023 City of Bee Cave Election Agreement
  - C. 2023 City of Cedar Park Election Agreement
  - D. 2023 City of Elgin Election Agreement
  - E. 2023 City of Lakeway Election Agreement
  - F. 2023 City of Round Rock Election Agreement
  - G. 2023 City of Westlake Hills Election Agreement
  - H. 2023 Village of Briarcliff Election Agreement
  - I. 2023 Village of Webberville Election Agreement
  - J. 2023 Coupland ISD Election Agreement
  - K. 2023 Dripping Springs ISD Election Agreement
  - L. 2023 Eanes ISD Election Agreement
  - M. 2023 Hays CISD Election Agreement
  - N. 2023 Lake Travis ISD Election Agreement
  - O. 2023 Leander ISD Election Agreement
  - P. 2023 Pflugerville ISD Election Agreement
  - Q. 2023 Briarwood MUD
  - R. 2023 Mirasol Springs MUD  
(Judge Brown)



TRAVIS COUNTY COMMISSIONERS COURT VOTING SESSION  
TUESDAY, FEBRUARY 28, 2023

**EXECUTIVE SESSION**

Note 1 Texas Government Code § 551.071, Consultation with Attorney  
Note 2 Texas Government Code § 551.072, Real Property  
Note 3 Texas Government Code § 551.074, Personnel Matters  
Note 4 Texas Government Code § 551.076, Security  
Note 5 Texas Government Code § 551.087, Economic Development Negotiations  
Note 6 Texas Government Code § 551.089, IT Security  
Note 7 Texas Government Code § 551.0745, Personnel Matters Affecting County Advisory Board

The Commissioners Court will consider the following items in Executive Session. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Court announces that the item will be considered during Executive Session.

41. Receive briefing and take appropriate action regarding Travis County information security issues. <sup>1 & 6</sup> (Judge Brown)
42. Receive briefing and take appropriate action on compliance issues in Economic Development Agreement for Property Tax Rebates between Travis County and FRV AE Austin Solar L.L.C. <sup>1&5</sup> (Commissioner Gómez)

**ADJOURN**

**TRAVIS COUNTY BEE CAVE ROAD DISTRICT NO. 1 VOTING SESSION •  
TUESDAY, FEBRUARY 28, 2023 • UPON ADJOURNMENT OR RECESS OF  
COMMISSIONERS COURT VOTING SESSION**

1. Approve payment of claims by the County Treasurer. (Judge Brown)
2. Approve the minutes for the Travis County Bee Cave Road District No. 1 Voting Session of February 7, 2023. (Judge Brown)

**ADJOURN**

**NOTICE**

**A quorum of the Commissioners Court may attend the following events:**

**Citizens Bond Advisory Committee Meeting**

at the following location, date, and time:

Travis County Administration Building, Multifunction Room B  
700 Lavaca, Austin, Texas, 78701  
Wednesday, March 1, 2023  
6:00pm - 8:30pm